



WORK & TRAVEL USA

Wyndham Virginia Beach Oceanfront Hotel - Housekeeper/Houseman

HOST INFORMATION

Company Description:

The Wyndham Virginia Beach Oceanfront hotel is located at the North End of Virginia Beach in a high end market for banquets and service from employees. Wyndham offers competitive pay with excellent employee benefits. A great work atmosphere and fun coworkers will ensure that your Work and Travel experience is a great one!

Please understand this is not in the center of Virginia Beach Oceanfront, but about 2 miles outside of the center! Still easy to get to!

While you are in Virginia Beach, you will experience miles of white sandy beaches, warm sparkling water, unlimited restaurants, rides, activities, and entertainment. There are shops lining the streets, and a huge population of other J-1 Students – you will be sure to meet people from all over the world. There is constantly outdoor music being played, and with festivals, fairs and activities, you won't be bored!

During your downtime, there are plenty of things to enjoy including rides and amusement parks, retail shops, and a world-famous boardwalk, just to name a few. While you're here enjoying all the city has to offer, you will meet both local residents and other visitors, making this a truly international experience, and providing you with a great opportunity to polish your English skills!

If you are looking to have fun, work hard, and most importantly, deliver exceptional customer service, we would love to have you on our team!

Host Website: <https://www.wyndhamhotels.com/wyndham/virginia-beach-virginia/wyndham-virginia-beach-oceanfront/overview>

Site of Activity: Wyndham Virginia Beach Oceanfront Hotel

Parent Account Name: Wyndham Virginia Beach Oceanfront Hotel

Host Address: 5700 Atlantic Avenue , 57th Street and Atlantic Avenue , Virginia Beach , Virginia , 23451

Nearest Major City: Norfolk , Virginia , Less than 10 miles away

PLACEMENT INFORMATION

Job Description:

Attention to detail is a MUST.

Must be able to move quickly and work hard.

The average time to clean a checkout is expected to be 30 minutes.

Housekeepers perform cleaning duties to maintain guest rooms and/or public hallway areas in a clean and orderly manner. Guest rooms may include bedrooms, toilet/shower area, kitchen, and living area. Job duties may include:

- Removing and collecting linens for laundering and transporting them to designated areas.*
- Cleaning rugs, carpets, and upholstered furniture using a vacuum cleaner.*
- Dusting furniture and equipment.*

- Emptying wastebaskets and cleaning them inside and out.
 - Cleaning tiled floors with the use of brooms and mops.
 - Using chemical-based products to clean tubs, sinks, countertops, mirrors, toilets, door panels, and shower curtains.
 - Replenishing trash bags, soaps, bathroom items, and other supplies.
 - Transporting all trash and waste to disposal areas, as instructed.
- Houseman supports the room attendants and completes daily assigned projects.

Seasonal changes to job duties or available hours: Yes

Your position is at a seasonal business; hours can not be guaranteed, and are weather and tourism-dependent.

Drug Test required: No

COMPENSATION

Hourly Wage: \$13.5

Eligible for Tips: No

Estimated weekly wages including tips: \$540

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 32

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Your position is at a seasonal business; hours can not be guaranteed, and are weather and tourism-dependent.

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

Each time the employee is mentioned on the positive online review, he or she is getting \$25.00. We do offer an Employee menu at discounted prices.

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

•Housekeepers will be required to walk or stand for long periods of time, push or pull a linen cart (up to 100 lbs), lift up to 30 lbs on a repeated basis.

Standing for entire shift

Handling cleaning chemicals

Other qualifications or conditions

Description:

Must be physically active! Will be standing, bending and lifting all day! All housekeepers will perform physical activities that require moving one's whole body, such as lifting, balancing, climbing, and stooping or bending at the knee to clean. •All housekeepers will be required to use chemical-based cleaners. Must not have allergies to these cleaners. •Housekeepers are required to work in small spaces such as shower and toilet areas.

Job Training required: Yes

Length of job training:

1 day orientation, 3 days housekeeping training and ongoing as necessary

Hours per week during training period: 32

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

You will be expected to clean rooms within a certain time (about 30 minutes) once you are trained and comfortable with your job. This is a fast-paced and hard-working job! BE PREPARED. Must work weekends since that is the busy time. Must be a team player! Virginia can get hot. Days off with friends are not guaranteed. The schedule is based on hotel occupancy. This is fun but hard work! It's an area with LOTS of J-1 students! Students must have any request for a second job sent to and approved by CIEE and Wyndham Virginia Beach Oceanfront Hotel before accepting a second job. Students may not request any special accommodations to their work schedule in order to accommodate a second job.

Need to wear uniform: Yes

Uniform Policy:

The uniform standard is a company issues housekeeping shirt, black pants and black, non slip, closed toe shoes. Uniform shirts can be purchased for \$35 at the hotel upon arrival. It is recommended that you buy TWO SHIRTS. Provisions of pants and shoes are at the employee's expense. Please bring a minimum of two black pants or slacks (NO JEANS, SWEAT PANTS, SPANDEX LEGGINGS or ATHLETIC PANTS) and black shoes (non-slip, closed toe, comfortable shoes). Housemen - smock provided .

Cost of uniform: \$35

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

UNIFORMS MUST BE WASHED REGULARLY. You are representing our business; we need you to look professional. Students must be neatly groomed, clean, neat, and professional in appearance. No visible tattoos and no facial piercing (ear OK). Must have normal colored hair (no pink, blue, green...). Must bathe regularly and wear deodorant. No overbearing perfumes or colognes. Clean hygiene is a MUST. Men must have clean-shaven faces, and women must wear hair tied back.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Potlucks or Dinners, Company Parties, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

Additional Details about Cultural Offerings:

We do staff monthly luncheons and you will also have orientations at the beginning when hired. The employer can also tell you about fun local activities! An end of season party is possible, pending all students stay until their contracted end date.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

We will provide first-floor guest rooms to our participants. Maximum occupancy per room is 4 students. The rooms are spacious, and fully furnished, and each has a private bathroom. Laundry room on premises. Furniture in Housing: Bed, Chairs, Dishes, Linens/Bedding, Pots & Pans, Silverware, Table, Other: TV, Hotplate, Microwave, Night lights, Dressers, Refrigerator

Lease Agreement: Yes

Onsite Amenities:

WiFi: Yes

Description:

Free access

Phone Service: Yes

Description:

They will use my direct phone line

Kitchen facilities: Yes

Description:

Each room has a private kitchenette.

Laundry facilities: Yes

Description:

Laundry room on premises.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

The rooms are located on the first floor.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$150

Housing Cost Deducted from Paychecks: No

Description:

Cash or debit card

Utilities Costs: No

Housing Deposit: Yes

Cost: \$150

Description:

Da deposit is payable upon arrival after receiving the first paycheck.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

If there is no damage to the owner's assets, the deposit will be fully refunded.

Details About Deposit Refund:

Cash or Debit card on the day of departure, after the room is inspected.

Transportation to Worksite:

Other

Estimated commute time: Under 15 minutes

Estimated cost: \$0

Description: The housing is located in the Hotel. There is no need to walk, bike ride, etc.

ARRIVAL INFORMATION

Arrival Instructions:

You should fly into Norfolk Airport (ORF) and take the bus or taxi into the Virginia Beach area - a 30-45 minute trip. There is sometimes a shuttle service - <http://www.norfolkairport.com/airport-shuttle>

It is cheaper to take a bus than a taxi, but be safe and take what is closest. Be sure to have a plan of how you will get from the airport to your housing before you arrive in America – you want to be safe!

You can also fly into New York or Washington DC and take the bus - this is a 7-hour bus trip to Virginia Beach. It is a long and expensive

ride, so this is not recommended.

Make sure you arrive at your housing a day or two before your job's start date, so you have time to get plenty of rest.

Suggested Arrival Airport:

Norfolk International Airport, ORF, Less than 25 miles

Estimated cost of transportation to worksite from suggested airports: \$25 to \$50

If arriving after regular hours:

Suggested After-Hours Accommodation:

Econo Lodge Airport
3343 North Military Highway
Norfolk, Virginia 23518
7578553116
\$100 to \$150

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Students will need to apply for their social security number before arriving to work. You will not get processed on the payroll without your temporary number or receipt from the social security office. The social security office is local and easy to get to with public transportation! Either a bus, taxi or a bicycle. The employer will be able to tell you how to get there. You can also find out more information at www.vbisop.org.

Nearest SSA Office: Virginia Beach, Virginia, Less than 10 miles

Other:

Wage Payment Schedule:

Paid with a paycheck using a temporary social security number until your actual number arrives. You **MUST** apply for a social security number before you begin work! Students will be paid every two weeks.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: No

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

UNIFORMS MUST BE WASHED REGULARLY. You are representing our business; we need you to look professional. Students must be neatly groomed, clean, neat, and professional in appearance. No visible tattoos and no facial piercing (ear OK). Must have normal colored hair (no pink, blue, green...). Must bathe regularly and wear deodorant. No overbearing perfumes or colognes. Clean hygiene is a MUST. Men must have clean-shaven faces, and women must wear hair tied back.

Second Job Availability: Yes, likely

Applicable Company Policies:

Uniform tops- will be provided within the first month of employment. Please bring 2 black pants or slacks (NO JEANS, SWEAT PANTS, SPANDEX LEGGINGS or ATHLETIC PANTS), 2 black shirts and black shoes (non-slip, closed-toe, comfortable shoes).

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Walking Distance from Housing:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

In Town, Requires Transportation:

Shopping Mall, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library