



## The Dunes Club - Line Cook

### HOST INFORMATION

**Company Description:**

*The Dunes Club is a historic seasonal private beach and tennis club. Since 1928 the Club has been catering to the total member experience. The Club grounds offer beach, tennis, fitness classes, and summer camps for all ages. The Clubhouse offers five dining options, from beach casual to formal dining, and hosts large banquet events for the members as well as the local community. With 800 memberships and a staff of 200 The Dunes Club is a great way to enjoy the summer season. The Club is located on Narragansett Beach in Narragansett, RI. There are many summer activities to partake in from boating, fishing, swimming or just relaxing on our beautiful employee beach. We are a 20-minute ride to the beautiful city of Newport, an hour-long ferry ride to the magnificent shores of Block Island, 90 minutes away from historic Boston, Massachusetts, hour-long and three-hour train ride to fabulous New York City.*

*Benefits of working for us:*

- *Housing Cost: 0 with a \$200 seasonal fee.*
- *Near Major Cities*
- *Competitive wages*
- *Thursday night is movie night at the town beach*
- *Lots of cultural opportunities!*

**Host Website:** <https://www.thedunesclub.club/>

**Site of Activity:** *The Dunes Club*

**Parent Account Name:** *The Dunes Club*

**Host Address:** *137 Boston Neck Rd Narragansett , Rhode Island , 02882*

**Nearest Major City:** *Providence , Rhode Island , Less than 50 miles away*

### PLACEMENT INFORMATION

**Job Description:**

*Prepares food in accordance with Club recipes and standards.*

- 1. Prepares all required items.*
- 2. Sets up service units with needed items.*
- 3. Serves items in accordance with established portions and presentation standards.*
- 4. Notifies Sous Chef of expected shortages.*

5. Ensures that assigned work areas and equipment are clean and sanitary.
6. Assists the Sous Chef in maintaining security and safety in the kitchen.
7. Maintains neat professional appearance and observe personal cleanliness rules at all times.
8. Sets up, maintains and breaks down prep cook station.
9. Requisitions items needed to produce menu items.
10. Adheres to state and local health and safety regulations.
11. Covers, dates and neatly stores all leftover products that are re-usable.
12. Maintains the highest sanitary standards.
13. Assists with other duties as assigned by Sous Chef.

**Typical Schedule:**

Wednesday through Sunday Hours will vary depending on the venue.

**Seasonal changes to job duties or available hours:** Yes

Business operates on fewer days at beginning or end of season. Weekly hours will be different due to changes in the operating season. Job duties at beginning or end of season are different.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$20

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$800

**Bonus:** Yes

End-of-the-year bonus based on work obligation fulfillment.

\* All figures above are pre-tax

**Estimated average number of hours per week:** 40

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 48

**Potential fluctuation in hours per week:**

Hours will be higher during the months of July and August.

**Average number of hours per week reached by last year's seasonal employees:** 42

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

Meals are included!

## JOB REQUIREMENTS

**English Level required:**



*Intermediate*

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

*Lifting*

*Lifting requirement: 50lbs/22kgs*

*Description:*

*Lifting supplies, kitchen equipment.*

*Standing for entire shift*

*Handling cleaning chemicals*

**Job Training required:** Yes

*Length of job training:*

*On the job training.*

*Hours per week during training period: 40*

*Different wage during training period: No*

*Start on specific day of the week: No*

*Training requirements:*

*ServSafe training will be completed.*

**Need to wear uniform:** Yes

*Uniform Policy:*

*Uniforms are provided by the club.*

*Cost of uniform: \$0*

*Uniform laundry: Provided at no cost*

**Dress Code:** No

## CULTURAL OPPORTUNITIES

### **Types of Cultural Opportunities:**

*Karaoke Nights or Talent Shows, Will provide information about Events, Local Resources, Attractions/Sites, Local Community*

### **Additional Details about Cultural Offerings:**

*The Dunes Club encourages its employees to travel to nearby attractions and cities. Our employees that are locals take it upon themselves to interact with the new employees and show them the sights.*

### **Local Cultural Offering:**

*Thursday night is movie night at the town beach*

*The Summer Concert Series is every Friday night at the town gazebo*

*On 4th of July we celebrate with spectacular fireworks*

*In mid-July the town hosts a "Blessing of the Fleet" with a 10-mile road race*

*<https://narragansettcoc.com/event-calendar/>*

## HOUSING AND TRANSPORTATION

**Housing Provided:** *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.*

### **Employer-owned or employer-arranged housing description:**

*On property housing is provided at 137 Boston Neck Rd., Narragansett, RI. Rooms are double occupancy, with the exception of two triple rooms. Bedding and linens are provided. Bathroom is shared with adjoining room. Rooms are air conditioned and heated. Wi-Fi is provided. Employee beach access available. 24-hour security available on premises. Employee is charged a onetime utility fee of \$200.00 which is deducted from the employee's paycheck.*

**Lease Agreement:** *Yes*

### **Onsite Amenities:**

*WiFi: Yes*

*Description:*

*Cox Internet*

*Phone Service: Yes*

*Description:*

*Cox Telephone*

*Kitchen facilities: No*

*Description:*

*Employees will dine in the employee cafeteria which is staffed with an employee chef.*

*Laundry facilities: Yes*

*Description:*

*Coin-operated washing machines and dryers are available and located in the laundry room in the helps quarters.*

### **Occupancy Requirements for Provided Housing:**

*Minimum Occupancy Per Room: 2*

*Maximum Occupancy Per Room: 3*

*Suggested Occupancy Per Room: 2 - 3*

*Rooming Arrangement Description:*

*Rooms are not co-ed unless requested by employee. You may request to live with a friend/partner.*

**Provided Housing Cost:**

*Required to Pay for Provided Housing: No*

*Utilities Costs: Yes*

*Cost per Week: \$0*

*Description:*

*\$200 seasonal fee*

*Housing Deposit: No*

**Transportation to Worksite:**

*Walking Commute Time*

*Estimated commute time: Under 15 minutes*

*Description: Housing is located on property with a minute walk to the Club.*

## ARRIVAL INFORMATION

**Arrival Instructions:**

*There are two options for your travel to Narragansett, RI. We suggest flying into Boston Logan International Airport (BOS) which offers more flight options and is typically more affordable for students.*

**1. Boston Logan International Airport (BOS)**

*We recommend that students fly into Boston Logan International Airport (BOS) and take a bus or train to Providence, RI (approximate travel time 1-1.5 hours). The cost of a one-way bus or train ticket to Providence will be about \$24.00 Peter Pan Bus Lines (<https://peterpanbus.com/>) and Amtrak (<https://www.amtrak>) both arrive in downtown Providence. Students must email arrival information to Karen Donnelly at [karen@thedunesclub.org](mailto:karen@thedunesclub.org) at least 2 WEEKS prior to arrival to the United States. Details about a scheduled pick up will be communicated to the student prior to departure.*

**2. Rhode Island TF Green Airport (PVD)**

*Students also have the option to fly into Rhode Island TF Green Airport (PVD) where we will be available to pick up students at the arrival's terminal. Students must email arrival information to Karen Donnelly at [karen@thedunesclub.org](mailto:karen@thedunesclub.org) at least 2 WEEKS prior to arrival to the United States. Details about a scheduled pick up will be communicated to the student prior to departure.*

***The Dunes Club Prefers that students arrive on Mondays, Tuesdays, or Wednesdays.***

***Upon pickup, students will be taken to the grocery store.***

**Suggested Arrival Airport:**

*John F Kennedy International Airport, JFK, Over 50 miles*

*Boston Logan International Airport, BOS, Over 50 miles*

*Rhode Island TF Green Airport, PVD, Less than 25 miles*

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

Ramada by Wyndham  
800 Morrissey Blvd.  
Boston , Massachusetts 02122  
<https://www.wyndhamhotels.com/ramada/boston-massachusetts/ramada-boston/overview?CID=LC:RA::GGL:RIO:National:13366&iata=00093796>  
(617) 379-3902  
\$100 to \$150

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** Yes

Application and uniform sizing upon arrival.

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will provide transportation to the nearest Social Security office.

Nearest SSA Office: Newport , Rhode Island , Less than 25 miles

**Other:**

Wage Payment Schedule:

Employees are paid every other Thursday. Funds must be direct deposited into their bank account.

Meal Plan: Optional

Estimated Cost Per Day: \$0

Meal Plan Description:

We provide meals 7 days a week We have an employee cafeteria where you can go in the morning for cereal, toast, coffee, etc Employees can't cook their own meals Our chef can accommodate food allergies

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

*While on duty, employees are not allowed to wear facial piercings, gaudy accessories or jewelry, strong smelling perfumes, heavy make-up, or other paraphernalia. Beards are not allowed for men.*

*Second Job Availability: No, unlikely*

*Applicable Company Policies:*

*Serving a Club membership is practically an around-the-clock, everyday operation, including Sundays and holidays. While all employees cannot have the same schedule or working hours, you can be assured that your schedule is arranged to give you the best possible working hours while meeting the requirements of your department to give members and their guests efficient and satisfactory service.*

*You are not permitted to smoke (by way of either tobacco or e-cigarette), vape, or chew tobacco while on duty. Smoking is only permitted in designated areas and only during mealtimes or authorized breaks.*

*Cell phones may NOT be used while you are on duty except to perform duties associated with your employment with The Dunes Club. Dunes Club phone lines are for business and member use only.*

## COMMUNITY AMENITIES

***Walking Distance from Worksite:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*

***Walking Distance from Housing:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*