



## The Charter at Beaver Creek - Food & Beverage

### HOST INFORMATION

**Company Description:**

**Join our team at The Charter at Beaver Creek, managed by East West Hospitality!**

*East West Hospitality manages properties in some of the world's most sought-after resort communities. We employ nearly 1400 employees in a wide variety of businesses, including property management and hotel operations.*

*The Charter is conveniently located, steps from Beaver Creek Village, shops, restaurants, and the ski slopes. This popular mountain destination offers 1 -5 bedroom condominiums, multiple F&B outlets, and a beautiful, full-service spa.*

*The Charter's central location makes it easy to take advantage of all that Vail, Beaver Creek, and the surrounding mountains have to offer. Many employees enjoy outdoor activities such as hiking, mountain biking, golfing, and rafting in their free time. There are also free concerts and farmer's markets offered throughout the valley each week. Vail offers a variety of bars and nightclubs.*

*As an employee of East West Hospitality at The Charter you will enjoy food & beverage discounts at the onsite restaurants, as well as discounted bus passes, airport shuttles, Venture Sports discounts, and a Corporate Discount Program with hundreds of renowned brands.*

**Host Website:** <https://thecharter.com>

**Site of Activity:** The Charter at Beaver Creek

**Parent Account Name:** East West Hospitality

**Host Address:** 120 Offerson Road Beaver Creek, Colorado, 81620

**Nearest Major City:** Denver, Colorado, Over 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

*Our F&B Support team members provide excellent guest service by cleaning and resetting tables quickly and efficiently, running food from kitchen to guest's tables, and assisting servers in any other duties regarding operational success.*

**Duties Include:**

- Running food to tables
- Resetting tables
- Watering tables
- Bussing Dishes

- Helping servers
- Helping Chef
- Setting up food line
- Restocking product

**Typical Schedule:**

6:00am - 1:00pm, 5 days / week. Weekends and holidays required.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$14.42

**Eligible for Tips:** Yes

*Tipped based on sales, tips pooled with other support staff based on hours worked.*

**Estimated weekly wages including tips:** \$600

**Bonus:** No

*\* All figures above are pre-tax*

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

*During slow weeks we will schedule less support staff. Team members can expect to work 32 hours /week during slow weeks. Busy weeks will average closer to 40 hours/ week.*

**Average number of hours per week reached by last year's seasonal employees:** 32

**Overtime Policy:**

*Yes, paid after 40 hours*

**Job-Specific Benefits:**

*-Free staff meals every time you work*

## JOB REQUIREMENTS

**English Level required:**



*Upper-Intermediate*

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

*Standing for entire shift*

*Handling cleaning chemicals*

**Job Training required:** Yes

*Length of job training:*

*3-5 shifts based on performance/ experience*

*Hours per week during training period: 18*

*Different wage during training period: Yes*

*Training wage description:*

*\$17 per hour*

*Start on specific day of the week: No*

*Training requirements:*

*Full knowledge and performance of job duties displayed during training.*

**Need to wear uniform:** Yes

*Uniform Policy:*

*Black pants, black non-slip shoes to be acquired by employee. Shirt and apron provided by employer.*

*Cost of uniform: \$0*

*Uniform laundry: Participant responsibility*

**Dress Code:** Yes

*Description:*

*Must wear clean uniform and nametag while working. You should have a professional appearance with clean, groomed hair.*

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

*Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Sporting Events, Holiday Events, Company Parties*

**Additional Details about Cultural Offerings:**

- Employee recognition parties
- Employee party and BBQ
- Monthly employee birthday celebrations
- Summer season kick-off & end of season parties
- Sponsored mountain bike races
- Free employee fitness classes
- Community Volunteer Activities
- Employee Garden

**Local Cultural Offering:**

The Vail Valley is bustling with events and activities all summer long:

- Go Pro Mountain Games
- America Days
- Salute to USA
- Free Concerts in Vail
- Free Concerts in Avon
- Vail Dance Festival
- Vilar Performing Arts Center
- Beaver Creek Rodeo
- Oktoberfest
- Vail Farmer's Market
- Leadville Boom Days
- Vail Jazz Performances

## HOUSING AND TRANSPORTATION

**Housing Provided:** No

**Community Housing Options:**

Available: Yes

**Description:**

In order of proximity to the worksites, Beaver Creek and Avon are the closest communities. Vail is about 15 minutes away and has more restaurants/night life. Eagle and Gypsum are about 20-30 minutes away and are quieter communities, but less expensive. All are connected by a public bus system.) River Edge 970-949-1119 103 total units. Located at the base of Beaver Creek on Highway 6 in Avon. The Tarnes 970-949-1119 137 total units. Located in lower Beaver Creek. River Run 970-949-4283 <https://www.riverrunvailvalley.com> 118 total units. Located on the Eagle River between Avon & Vail. Eagle Bend Apartments 970-949-9417 [www.eaglebendapartments.com](http://www.eaglebendapartments.com) Located in Avon on the Eagle River on Highway 6. Eagle Bend is popular because of its proximity to Beaver Creek, City Market, Walmart, Chapel Square, and the Avon Recreation Center. Restricted rental rates. The Piedmont Apartments 970-777-0050 <https://piedmontapts.net/> Proximity to restaurants, Walmart, and bus stop.

Minimum Average Cost Per Week: \$150

Maximum Average Cost Per Week: \$250

**Transportation for Community Housing Description:**

Depending on where you live, you might be able to walk/ bike on a sidewalk / bike path to the employee shuttle that will take you to Beaver Creek from the Elk Lot bus stop in Avon (Buffalo Ridge, Eagle Bend, River Edge.)

If you live further away (Lake Creek, Kayak Crossing, River Run) you will need to take the ECO bus. See schedule here: <https://www.eaglecounty.us/transit/schedules>

Weather in the summer ranges from 50 - 85 degrees. Days are typically sunny with some afternoon showers, so we encourage you bring a rain jacket or umbrella. Evenings and early mornings tend to be chilly.

## ARRIVAL INFORMATION

### **Arrival Instructions:**

There are two options for your travel to Avon, CO. Denver International Airport offers more flight options and is typically more affordable for students. Eagle County Regional Airport is much closer to Avon, but has limited flights.

1. **Denver International Airport (DIA)** If you fly into DIA we suggest you take an Epic Mountain Express Shuttle to your residence. You must book your shuttle reservation at least 72 hours in advance. East West employees receive a 20% discount. Book online at <https://www.epicmountainexpress.com/shuttle-rates>. Enter the Promo/ Group Code : EWREMP, then Password: avalanche22. The cost is typically between \$62 and \$92. Travel time is 2.5 hours.

Alternatively, you could take the Bustang or Greyhound buses. See schedule and pricing at <https://ridebustang.com/west-line-schedule/> and <https://www.greyhound.com/en/>

2. **Eagle Country Regional Airport (EGE)** EGE is located 30 minutes from Avon, CO. To get from EGE to your residence you can take the ECO Bus for \$4, or take a shuttle or taxi.

**Please contact your manager, Tyler, once you know your arrival date to arrange your first day of work.**

Tyler Carter - Assistant Director of Housekeeping

Email: [tcarter@eastwest.com](mailto:tcarter@eastwest.com)

Phone: 970-845-3161

On or before your first day of work you will need to come to the Human Resources office to fill out new-hire paperwork. Please bring your passport and DS-2019 form. The HR office is open Monday - Friday, 9am - 3pm and is located at 30 Benchmark Rd. Ste 107 Avon, CO. It is within walking distance from the Avon Station bus stop. We sell discounted bus passes at the HR office. 30 days unlimited for \$72.25 or 10 rides for \$29.75. You can pay cash, or we can take it out of your first paycheck.

### **Suggested Arrival Airport:**

Eagle County Regional Airport, EGE, Less than 25 miles

Denver International Airport, DIA, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports: \$50 to \$75**

### **If arriving after regular hours:**

#### **Suggested After-Hours Accommodation:**

Cohabit Pod Hotel  
240 Chapel Pl, B123  
Avon, Colorado 81620  
(248) 797-4290  
\$75 to \$100

The Westin Riverfront Resort & Spa  
126 Riverfront Ln.  
Avon, Colorado 81620  
<https://www.marriott.com/hotels/travel/whrbw-the-westin-riverfront-resort-and-spa-avon-vail-valley/>  
970-790-6000  
\$150 to \$200

The Bunkhouse  
175 Williams St #102  
Minturn, Colorado 81645  
<https://vailbunkhouse.com/>  
\$75 to \$100

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

**Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

You can either apply for your Social Security number in Glenwood Springs, CO (50 miles from Avon) or in Denver, CO (106 miles from Avon). We will provide directions and transportation options at HR when you complete your new-hire paperwork. We will reimburse you up to \$40 for transportation to the social security office.

Nearest SSA Office: Glenwood Springs, Colorado, Less than 50 miles

**Other:**

Wage Payment Schedule:

You will be paid bi-weekly on Fridays. We suggest that you open a local bank account and enroll in direct deposit. If you don't enroll in direct deposit, you will receive a live check.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Uniforms will be issued by your supervisor. Clothing/Uniforms should fit properly and be clean, pressed and in good condition. Nametags should be visible and worn at all times during the work shift. You will need to supply certain items such as black pants and shoes. Your supervisor will advise you on the proper footwear since specific footwear standards may exist for different work areas. Footwear should be clean, in good condition, and appropriate for the environmental conditions.

Second Job Availability: Yes, likely

Applicable Company Policies:

WE WILL ALWAYS -

GREET EVERY GUEST GENUINELY WITH EYE CONTACT  
WEAR A CLEAN UNIFORM AND PROFESSIONAL APPEARANCE  
MAKE IT PERSONAL - USE GUEST NAME  
ANTICIPATE GUESTS NEEDS

*FOLLOW THROUGH – DO WHAT YOU SAY YOU WILL DO  
GO THE EXTRA STEP – ASK IF THERE IS ANYTHING ELSE YOU CAN ASSIST WITH  
DO WHAT'S RIGHT – RESOLVE GUEST CONCERNS  
SHOW APPRECIATION – THANK OUR GUESTS FOR COMING  
INVITE OUR GUESTS BACK  
SMILE AND HAVE FUN – IF WE HAVE FUN OUR GUESTS WILL TOO*

*WE WILL NEVER EVER -  
USE CELL PHONES FOR PERSONAL REASONS WHILE ON THE CLOCK  
USE HOTEL COMPUTERS FOR PERSONAL REASONS  
EAT OR CHEW GUM ON THE FLOOR OR WHILE INTERACTING WITH GUESTS  
USE GUEST RESTROOMS  
USE GUEST AREAS TO EAT OR LOUNGE  
GO BEFORE A GUEST IN A LINE AT OUR OUTLETS OR OTHER AREAS  
SMOKE OUTSIDE OF DESIGNATED AREAS OR LITTER OUR BUTTS IN PLANTERS OR ON THE GROUND  
USE HOT TUBS OR THE POOL AREA FOR LOUNGING  
PARK ON PROPERTY UNLESS WE HAVE PARKING PRIVILEGES*

## COMMUNITY AMENITIES

***Walking Distance from Worksite:***

*Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*

***Walking Distance from Housing:***

*Restaurants*

***In Town, Requires Transportation:***

*Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*

***Unavailable:***

*Shopping Mall*