



## Ledo Pizza Chincoteague - Kitchen Help

### HOST INFORMATION

**Company Description:**

*Our restaurants are located in the heart of Chincoteague, Virginia. Chincoteague Island, Virginia's only resort island, is a serene, yet fun filled, tourist destination. Located on Virginia's Eastern Shore, Chincoteague is within easy reach from all major cities on the mid-Atlantic seaboard. Chincoteague is the gateway to the Virginia portion of Assateague Island and the Chincoteague National Wildlife Refuge, home of the famous Chincoteague Wild Ponies. Chincoteague offers a relaxed atmosphere and the beauty of unspoiled nature. From relaxing on the beach to viewing a spectacular sunset over the Chincoteague Bay, there is never a shortage of things to do in Chincoteague. One of the major traditions on the island is the annual Pony Swim at the end of July, where tens of thousands of spectators from around the world gather on Chincoteague Island to watch the ponies. Visitors can enjoy an array of activities such as boat tours, kayaking, biking, and much more! The position opportunities we have available are very good for these students, whom we have been hiring since 2004. We also offer enough housing opportunities for all the students who are interested at a reasonable rental rate, making it an easy transition for them. Every year, they are very pleased with the income they make, the work environment, their coworkers, and the town that we are located in, leaving high reviews after their experience.*

**Host Website:** <https://ledopizza.com/>

**Site of Activity:** Ledo Pizza Chincoteague

**Parent Account Name:** Ledo Pizza Chincoteague

**Host Address:** 6477 Maddox Boulevard Chincoteague , Virginia , 23336

**Nearest Major City:** Salisbury , Maryland , Less than 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

*Essential functions and duties include, but are not limited to, making pizzas, grilling, frying, other food prep, dish washing, and cleaning.*

**Typical Schedule:**

*Expected schedule for this job is five days a week. The shifts are either from 10:30am to 4:00pm, or 4:00pm to 10:30pm.*

**Drug Test required:** No

### COMPENSATION

**Hourly Wage:** \$12

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$420

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 38

**Estimated minimum number of hours per week:** 35

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

Usually each participant is given 35-40 hours per week, with most of the weeks will be 40 hours.

**Average number of hours per week reached by last year's seasonal employees:** 38

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

All kitchen help are given one free meal per shift, one uniform t-shirt for free, and a discount at our partner restaurants. All fountain drinks are free, but bottle drinks and juice are full price.

## JOB REQUIREMENTS

**English Level required:**



**Elementary**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

Lifting

Lifting requirement: 25lbs/11kgs

**Description:**

Lifting will be required when food deliveries are made to unload the truck and put away, however, boxes are not that heavy. No extreme lifting is required.

Standing for entire shift

**Job Training required:** Yes

Length of job training:

5 Days

Hours per week during training period: 35

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Training is in house and will be given by manager and/or previous staff to show new participants how everything is done and what the expectations are.

**Need to wear uniform:** No

**Dress Code:** No

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Company Parties

**Additional Details about Cultural Offerings:**

Our goal is to make the transition and experience from home to host country as seamless and as enjoyable as possible for all students. Our staff is very welcoming and accommodating to all students' needs, so we can help with any questions and provide information about local events and resources.

**Local Cultural Offering:**

There are many events, activities, and festivals that go on throughout the summer in Chincoteague, VA, so students are sure to find something they enjoy. At our partner restaurants, we offer 50% off meals for students working with us. We also provide information on where to best access everything.

## HOUSING AND TRANSPORTATION

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

**Employer-owned or employer-arranged housing description:**

All of our housing arrangements are located in the same area and are pre-assigned to students prior to their arrival. The cost of housing arrangements is \$1,700 per student for the entire program duration. We offer payments to be broken into a weekly rate of \$125 per week if payment cannot be made in full at beginning of the program. Payment starts from the first week of arrival and the total of \$1,700 must be paid off by August 11th. In addition, all students are required to pay \$400 security deposit the first day after arrival, and is refundable only after inspection that there is no damage and all is clean. Each house includes utilities, internet, refrigerator, washer, dryer, microwave, oven, stove, kitchen supplies and utensils, air conditioning, and is furnished. Bedding, linen, and pillows will be extra charge if students don't bring it with them or purchase on their own. Rooms are guaranteed to not be co-ed, but housing may be co-ed. However, we will try our best to keep all girls in a house and all boys in a house. If possible, we will try our best to accommodate groups or friends who would

like to live together. Address of Housing: 5156 Carter Lane, Chincoteague, VA 23336 (3 Bedroom/2 Bathroom) 5169 Carter Lane, Chincoteague, VA 23336 (2 Bedroom/2 Bathroom) 3650 Main Street, Chincoteague, VA 23336 (Kitchen/1 Large Bedroom/1 Bathroom)

**Lease Agreement:** Yes

**Onsite Amenities:**

WiFi: Yes

Description:

High speed, unlimited internet access is provided through local cable company

Phone Service: No

Description:

There is local cell service and prepaid phones available for purchase, and students can communicate through apps using WiFi.

Kitchen facilities: Yes

Description:

There is a full kitchen with refrigerator, stove, oven, microwave, and kitchen supplies in each house.

Laundry facilities: Yes

Description:

There is a washer and dryer onsite in each house.

**Occupancy Requirements for Provided Housing:**

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Each room has two bunk beds, so 4 beds in total. Each house includes utilities, internet, appliances, air conditioning, and is furnished. Bedding, linen, and pillows will be extra charge if students don't bring it with them or purchase on their own. Rooms are guaranteed to not be co-ed, but housing may be co-ed. However, we will try our best to keep all girls in a house and all boys in a house. If possible, we will try our best to accommodate groups or friends who would like to live together.

**Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$125

Housing Cost Deducted from Paychecks: No

Description:

The cost of housing is \$1,700 per student. We offer payments to be broken into \$125 per week, if needed. Payment starts from the first week of arrival and the total must be paid off by August 11th.

Utilities Costs: No

Housing Deposit: Yes

Cost: \$400

Description:

All students are required to pay \$300 security deposit the first day after arrival, and it is refundable only after inspection that there is no damage and all is clean.

Housing Deposit Refundable: Yes

*Conditions for Deposit Refund:*

*All students are required to pay \$300 security deposit the first day after arrival, and it is refundable only after inspection that there is no damage and all is clean.*

*Details About Deposit Refund:*

*The deposit will be refunded on the day of departure if there is no damage and housing is clean.*

**Transportation to Worksite:**

*Walking Commute Time*

*Estimated commute time: Under 15 minutes*

*Description: The town is very safe, with speed limits at 25 mph. There are sidewalks all around town, and the pathways are very smooth and easy to follow. The commute from housing to work is about 2 miles.*

*Biking*

*Estimated commute time: Under 15 minutes*

*Bicycles are provided free of charge: No*

*Bicycles are not provided: Yes*

*Bicycles are available to rent: No*

*Estimated cost: \$*

*Description: We can help students who wish to get bikes for transportation from the nearest Walmart, which is 30 minutes away. There are also many bike rental shops in town that either rent out bikes or sell bikes on sale.*

## ARRIVAL INFORMATION

**Arrival Instructions:**

*There are two ways to get to Chincoteague, VA:*

**1) Washington Dulles International Airport (IAD) - About 3 and 1/2 Hours Away Nonstop from Chincoteague, VA**

*We recommend for students who fly into IAD to use the bus or train to get to Oak Hall, VA, which is only 10 minutes away from Chincoteague, VA. To do so, students can first take the bus, taxi, or Uber to Union Station in Washington, DC, which is about 40 minutes away from IAD. Virginia Breeze is one bus line that transports from IAD to Union Station for tickets starting at \$15 per ticket (<https://virginiabreeze.org/>). Then, Greyhound is one bus line that transports from Union Station to Oak Hall for tickets starting at \$63 (<https://www.greyhound.com/>). Once you reach to T's Corner Exxon in Oak Hall, VA, employer will arrange to pick up student from bus station, but employer must have prior notice. Students must also send a copy of bus and plane ticket as soon they are booked to employer. We strongly advise students book their bus ticket at least a week prior to departure since tickets tend to sell out fast, and you may not find one on the same day as your arrival if left until the day of. We prefer arrival be between Sunday to Wednesday, however, it is no issue if the only arrival date is on a weekend. In addition, there is no set date or time that students must arrival at, as long as the ticket information is sent to employer in advance to coordinate pick up for the student. Students can email their arrival information to Mahmoud (Mike) Alhamad at mah73@hotmail.com. Details about a scheduled pickup will be communicated to the student then.*

*Additional Public Transportation Services From IAD Can Be Found Here: <https://www.flydulles.com/parking-transportation>*

**2) John F. Kennedy International Airport (JFK) - About 5 Hours Away Nonstop from Chincoteague, VA**

*We recommend for students who fly into JFK to use the bus or train to get to Oak Hall, VA, which is only 10 minutes away from Chincoteague, VA. To do so, students can first take the bus, taxi, or Uber to Port Authority in New York, which is about 40 minutes away from JFK. The JFK Airtrain is one shuttle service that transports from JFK to Port Authority for tickets starting at \$5 per ticket (<https://www.jfkairport.com/to-from-airport/air-train>). Students can take the JFK Airtrain to the Manhattan bound E train which will take you to 42nd street Port Authority bus terminal, or they can take the AirTrain at JFK and then transfer to the MTA subway for an additional \$2.75.*

You can take either the A or E train -- both stop at Port Authority. Then, Greyhound is one bus line that transports from Port Authority to Oak Hall for tickets starting at \$40 (<https://www.greyhound.com/>). Once you reach to T's Corner Exxon in Oak Hall, VA, employer will arrange to pick up student from bus station, but employer must have prior notice. Students must also send a copy of bus and plane ticket as soon they are booked to employer. We strongly advise students book their bus ticket at least a week prior to departure since tickets tend to sell out fast, and you may not find one on the same day as your arrival if left until the day of. We prefer arrival be between Sunday to Wednesday, however, it is no issue if the only arrival date is on a weekend. In addition, there is no set date or time that students must arrive at, as long as the ticket information is sent to employer in advance to coordinate pick up for the student. Students can email their arrival information to Mahmoud (Mike) Alhamad at mah73@hotmail.com. Details about a scheduled pickup will be communicated to the student then.

Additional Public Transportation Services From JFK Can Be Found Here: <https://www.jfkairport.com/to-from-airport/public-transportation>

#### **Other Transportation Services:**

In regard to transportation from housing to work place, and/or surrounding areas, the town is very small and everything can be best reached by walking or biking. The walking distance from housing arrangements to work place is about 2 miles. We can help students either buy or rent a bike from local bike rental and bike shops in the area. For social security services, we provide transportation to the closest social security office, help with the application and process, and any other information they need.

#### **Suggested Arrival Airport:**

John F. Kennedy International Airport, JFK, Over 50 miles

Washington Dulles International Airport, IAD, Over 50 miles

**Estimated cost of transportation to worksite from suggested airports: \$100 to \$150**

#### **If arriving after regular hours:**

#### **Suggested After-Hours Accommodation:**

Mahmoud Alhamad  
5156 Carter Lane  
Chincoteague, Virginia 23336  
443-365-7733  
\$100 to \$150

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** No

#### **Social Security Number:**

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

For social security services, we provide transportation to the closest social security office, help with the application and process, and any other information they need.

Nearest SSA Office: Accomac, Virginia, Less than 25 miles

**Other:**

*Wage Payment Schedule:*

*Employees will receive their weekly paycheck on Fridays.*

*Meal Plan: Not available*

*Provide Certificates/Performance Evaluations: Yes*

*Hire in Groups: Yes*

*Maximum Group Size:*

*Grooming Requirements:*

*We require all employees to display good hygiene at all times while working. While ear and small stud nose piercings are acceptable, lip, eye, and other facial piercings are not allowed at work. Septum and hoop nose piercings are also not allowed. Tattoos are acceptable, as long as there are no facial tattoos. Long hair must also be tied back while at work.*

*Second Job Availability: Yes, likely*

*Applicable Company Policies:*

*We require all employees to display acceptable behavior at all times while working. Aside from always checking on the customers (if waitressing) and making sure all side work is completed before the end of the student's shift to be ready for the next shift, some policies include no cell phones in the dining room area in front of customers. If there are any important phone calls or emergencies, they can be taken in the back break room. In addition, meals are to be eaten before or after rush hours or when it is not busy. If student wants to eat at the restaurant before lunch time, they should arrive prior to their shift to have that taken care of beforehand. There is no smoking at housing or at work. Smoking is allowed outside at work, but employees MUST wash hands after smoking and before returning to work. Smoking break is also only allowed when it is not busy and all work is completed. In regard to scheduling, the schedule is completed every Saturday and posted either Saturday night or Sunday Morning. Each week schedule starts on Monday and ends on Sunday. We are very accommodating to people with second jobs, but any work conflict or requested time off must be submitted to the manager by Thursday night of that week or that time off is not guaranteed. Other company policies and job expectations will be described in further detail during training sessions.*

## COMMUNITY AMENITIES

***Walking Distance from Worksite:***

*Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*

***Walking Distance from Housing:***

*Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*

***In Town, Requires Transportation:***

*Shopping Mall*

