

## J-1 WORK AND TRAVEL PROGRAM

**Exchange Visitor ID number**

**HOST ENTITY INFORMATION**

Host Entity Name: Lands End Resort  
 Site of Activity Address: 4786 HOMER SPIT RD, HOMER, AK, 99603, United States

**JOB INFORMATION**

**Job Title** Room Attendant  
**Start date - Earliest** 20 May 2024 **Latest** 15 June 2024  
**End date - Earliest** 14 September 2024 **Latest** 01 October 2024  
**Guaranteed salary/wage per hour before deductions** 16.00 \$ per hour  
**Estimated tips** N/A  
**Average hours per week** 32  
**Required Interviews** Sponsor Interview, Host Interview

**HOUSING INFORMATION**

**Housing Model** Host company provided

**EXCHANGE VISITOR SECTION**

Exchange Visitor Printed Name	Date of birth
Program Start Date	Program End Date
Signature	Date

Sponsor or agency representative name

I confirm that I have read, understood, and agreed to the conditions outlined in this job offer. I agree to adhere to all Geovisions and Department of State program rules regarding employment and program participation, including the Terms and Conditions which were part of my program application. If I change jobs without receiving prior permission from Geovisions, or if I violate other Geovisions rules or J-1 program regulations, Geovisions may end my program early, and I will be required to return home. I understand that if my program ends due to regulation violations it may have a negative impact on future U.S. visa applications.

**Section 1**

**HOST ENTITY INFORMATION**

Entity name	Lands End Resort
Web site	<a href="https://www.lands-end-resort.com">https://www.lands-end-resort.com</a>
Primary contact name	
Title	
Department	
Phone 1	

Email	
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## Section 2

### DETAILED JOB INFORMATION

Site of Activity address	4786 HOMER SPIT RD, HOMER, AK, 99603, United States
Job Title	Room Attendant
Special requirements	Housing is tied to this placement. Should participant be dismissed from placement housing will be terminated immediately.
Position details and description	<p>Room Attendant:</p> <p>Specific duties may include but are not limited to any combination of the following:</p> <ul style="list-style-type: none"> <li>- Safe handling of cleaning products and chemicals and proper operation of cleaning equipment.</li> <li>- Clean a specified number of rooms within a designated amount of time.</li> <li>- Clean restrooms, furniture, hallways, lobbies, lounges, elevators, stairways, locker rooms, and other work areas so that health standards are met.</li> <li>- Change bed linens and make the beds.</li> <li>- Replenish towels, linens, toilet tissue, toiletries and complimentary supplies.</li> <li>- Empty wastebaskets, clean ashtrays, and transport other trash and waste to disposal areas.</li> <li>- Keep storage areas and carts well-stocked and clean.</li> <li>- Dust and polish furniture and equipment.</li> <li>- Sweep, scrub, wax, and/or polish floors, using brooms, mops, and/or powered scrubbing and waxing machines.</li> <li>- Clean rugs, carpets, upholstered furniture, and/or draperies, using vacuum cleaners and/or shampooers, hang draperies and dust window blinds.</li> <li>- Wash windows, walls, ceilings, and woodwork as necessary to meet company standards.</li> <li>- Carry heavy items and use a wheeled cart to transport supplies.</li> <li>- Attention to detail, customer assistance and service is a critical part of this position.</li> </ul>
Department	Room Attendant
<p>Work schedule</p> <p>Shifts may vary; Hours may be reduced depending on business needs, weather, economic situations, your performance, sick time and other circumstances.</p>	<i>Schedule varies between 6:00 am - 23:00 pm</i>
Average hours per week	32
<p>Guaranteed salary/wage per hour before deductions</p> <p>Employers must lawfully abide by their state and local minimum wage laws for tipped and non-tipped positions. As minimum wage increases annually, even if it is in the middle of a J-1 Summer Work Travel program, employers must follow their state minimum wage laws and increase pay for any employees who's wages do not meet the new state minimum. Participants should be compensated the higher of federal, state or local minimum wage. If an employee's tips combined with their hourly wage do not meet the minimum wage requirement, the employer must make up the difference.</p>	<b>\$16.00</b>
Is Overtime available	Yes

Overtime wage (if applicable)	1.5 X Normal rate. Overtime is offered but not guaranteed.
Required skills	In addition to a strong command of English, this position is physically demanding and requires: <ul style="list-style-type: none"> <li>- Good physical health</li> <li>- Ability to walk up and down stairs, kneel and bend frequently</li> <li>- Work with chemicals</li> <li>- Lift up to 25lbs/11kg</li> <li>- Strong attention to detail and efficiency</li> <li>- Maintain grooming standards</li> <li>- Positive attitude</li> </ul>
English level	Good
Supervisor	

### Section 3

#### POSITION REQUIREMENTS

Grooming	
Grooming standards	Must have natural hair color, no face piercings, and all tattoos must be covered.
Dress code	Cost to student (or deposit) for uniforms: <ul style="list-style-type: none"> <li>- Employees purchase shirts from the gift shop at a discounted rate.</li> <li>- Presentable pants in good repair.</li> <li>- Must have natural hair color and no facial piercings. Tattoos must be covered up.</li> <li>- Short sleeve logo shirt: \$8 plus tax; Long sleeve logo shirt: \$13.00 plus tax.</li> </ul>
Uniform provided?	Yes
Cost to Exchange Visitor	None
When is uniform fee due	N/A
Screening	
Host Entity will require a drug test	No
Host Entity will provide the drug test	N/A
Description of drug screening policy	None for hire, but we will test if we have any reasonable suspicion there will be a drug test that is administered.
Will Exchange Visitors incur a cost for screening	No
When is screening fee due	N/A
Payment	
Payment schedule	bi_weekly
Allowances, bonuses, and/or incentives	N/A
Estimated tips	N/A

Description	- Student's will be split between the hotel and the lodge. - Overtime is paid at a rate of time and ½ over 8 hours per day or 40 hours worked each week.
Training / Orientation	
Host Entity provides training/orientation	Yes
Description	On the job training
Will Exchange Visitors be paid during training/orientation	Yes
Length of training/orientation	3 - 7 days
Will Exchange Visitors incur a cost for training/orientation	No
Cost to participant	N/A
When is training fee due	N/A

#### Section 4

#### HOUSING INFORMATION

If company provided housing or temporary housing is not offered, Exchange Visitors will need to secure housing after they have accepted the job offer.

Does Host Entity provide temporary housing?	No
Duration of temporary housing	N/A

#### *Housing Lead 1*

Housing model	Host company provided
Gender requirement	Any
Housing type	Apartment
Housing name	Land's End Resort Employee Housing
Contact name	
Address	679 W Fairview, Homer , AK, 99603
E-mail	
Phone	
Housing cost	200.0

How often is rent due?	Per month
Is weekly cost/rent payroll deducted?	Yes
Housing deposit	200.0
Is housing deposit payroll deducted?	Yes
Housing fees - additional comments	Excess utilities to be retroactively paid by employee.
Is deposit refundable	Yes
Deposit refund policy	Yes
Can housing be co-ed	Yes
Is renters insurance required	No
Housing amenities	moderately furnished with beds, kitchen tables, living room furniture, chairs, linens, dishes, glassware, cookware, etc
Distance between work site and housing	7.2 miles
Description	<p>The participant housing for Land's End Resort is located at 679 W. Fairview, Homer, AK. This apartment complex is moderately furnished with beds, kitchen tables, living room furniture, chairs, linens, dishes, glassware, cookware, etc. Coin operated laundry facilities are adjacent to the housing for participants to be able to complete their own laundry.</p> <p>Rent is due first of the month. Payroll deducted.</p>
Number of beds per room	2
Number of bedrooms	2
Exchange Visitors per property	21
Exchange Visitors per room	2
Bathrooms per property	1
Bedding and towels	Yes
Bedding and towel payment due	N/A
Kitchen facilities	There is a kitchen table, chairs, cookware, and glassware for participants to be able to use.
Additional items must bring	Personal items
Additional comments	<ul style="list-style-type: none"> <li>- The housing can be co-ed for established couples and/or nationalities.</li> <li>- Apartments rentals are 25% higher than what is being offered to our employees.</li> <li>- Excess utilities to be retroactively paid by student through payroll deduct.</li> </ul>
Included in cost	Includes rent, tax and shared utilities.
Additional items included in cost	Not Applicable

Administration fee	50.0
Administration fee due	Payroll deducted (non-refundable)
Housing deposit due	The housing deposit will be payroll deducted from your first two paychecks. The amount deducted from both paychecks will be \$100.
Housing deposit refundable	Yes
Further information on housing refund policy	The housing deposit is refundable as long as the housing unit is left clean with no damages. The deposit will be refunded within 45 days of departure.
Lease required	No
Length of lease	4 Months
Fees additional comments	Excess utilities to be retroactively paid by employee.

## Section 5

### ARRIVAL INSTRUCTIONS

Geovisions provides Orientation to all Exchange Visitors either in the Exchange Visitors home country or in the United States. If Exchange Visitors attend Orientation in their home country, they will travel directly to the Host Entity upon arrival. If Exchange Visitors attend Orientation in the U.S., they will travel to the Host Entity after Orientation is completed.

Closest port of entry airport	Ted Stevens International Airport
Nearest airport to site of activity	Homer Airport HOM
Airport/bus/train pickup provided	Yes
General arrival instructions	<p>Please email the details of your flight itinerary at least two (2) weeks prior to your arrival in the US.</p> <p>Please add the details of your via appointment/outcome and flight arrival information in the Participant Portal.</p> <p>Once you arrive In the Homer airport (HOM) please call or email the employer will arrange for someone to pick you up and take you to the employee housing unit. If you take a cab into Homer, please head straight to the hotel:</p> <p>4786 Homer Spit Rd., Homer AK 99603.</p> <p>Homer, Alaska (HOM) – Please schedule your flight itinerary to depart from your origin country and arrive in Homer, Alaska. Please schedule a flight that allows you up to a 5-hour layover in Anchorage, Alaska. Please take a taxi to go to the Social Security Office in Anchorage while you are in your layover:</p> <p>Anchorage Social Security Office Address: 222 W 8th Ave #66 Anchorage, AK 99513</p> <p>Then proceed back to the Anchorage Airport (ANC) and wait for your flight to Homer, Alaska. If you decide to take a taxi from Anchorage to Homer keep in mind that this will be a 5-hour drive and cost you around USD\$600. The cheapest route to take is to fly to Homer with a layover in Anchorage. If you have any questions about this information please email.</p>

	<p>You may also take the Alaska Bus Company, which operates a bus from Anchorage to Homer from June to September - Although this is a longer route to take it is more cost effective and scenic. Please make reservations with the Alaska Bus Company by calling 907-299-6806 or visit the website at <a href="http://www.alaskabuscompany.com">www.alaskabuscompany.com</a>.</p> <p>If you already have your social security number please let the employer know, and you will not have to apply for your social security number in Anchorage.</p> <p>From Anchorage, Alaska you can then fly into Homer Airport (HOM) through Ravn Airlines - <a href="https://www.ravnalaska.com/fly">https://www.ravnalaska.com/fly</a></p> <p>For those arriving outside the preferred arrival times, please see the below for transport information and overnight accommodation.</p> <p>Accommodation:  Holiday Inn Express Anchorage, an IHG Hotel (Average at \$200 Per/Night)  4411 Spenard Rd, Anchorage, AK 99517, United States  Contact:+19072488848</p> <p>Taxi cab:  City Taxi  1311 W 73rd Cir, Anchorage, AK 99517, United States  +19077449604</p>
Should Exchange Visitors contact Host Entity before arrival	Yes
Upon arrival, Exchange Visitors should report	
Phone number	
Preferred arrival days	Monday - Friday
Preferred arrival times	08:00 am - 18:00 pm

## Section 6

### ADDITIONAL INFORMATION

Social Security Information	
Address of the nearest social security office	222 W 8th Ave #66, Anchorage, AK 99513
Distance of SSO from SOA	224 miles
Will Host Entity provide transportation to the nearest Social Security office	No
Will Host Entity help Exchange Visitors make copies of the necessary documents	No
Other Social Security assistance provided	<p>Please schedule a flight that allows you up to a 5-hour layover in Anchorage, Alaska. Please take a taxi to go to the Social Security Office in Anchorage while you are in your layover. Then proceed back to the Anchorage Airport (ANC) and wait for your flight to Homer, Alaska.</p> <p>If you already have your social security number please let the employer know, and you will not have to apply for your social security number in Anchorage.</p>

## Section 7

## POTENTIAL CULTURAL ACTIVITIES

Barbeque
Glacier Hikes
Pratt Museum
End of Season Party
Fishing
Day Driving Tour
Beach walking, biking, art gallery tours
Island and Oceans
Alaska Coastal Studies
Wynn Nature Center