



## Killington Ski on Ski Off - Housekeeper – Maintenance

### HOST INFORMATION

**Company Description:**

Welcome to Killington, Vermont, vacation home of the most exclusive luxury slope side rental properties here in the Northeast! Students love the chance to work at a premier east coast ski resort town surrounded by the stunning mountains of Vermont. Area activities include snowmobiling, dog sledding, ice skating, ice fishing, cross country skiing, telemark skiing, snow shoeing, fall foliage hikes, ATV and mountain bike riding.

We specialize in high-end vacation needs and offer every level of concierge support. First class property amenities are standard, including private, outdoor hot tub spas, cedar saunas, game rooms and professionally designed interiors.

Our properties are prepared with custom furniture, high-end bed and bath linens, fully stocked kitchens, available chef, shopping & stocking service and available valet car service. It's all part of the trail side vacation experience here at the number one ski, snowboarding and golf mountain resort.

**Host Website:** <https://www.skionskiwoff.com/>

**Site of Activity:** Killington Ski on Ski Off

**Parent Account Name:** Killington Ski on Ski Off

**Host Address:** 355 Trailside Drive Killington , Vermont , 05751

**Nearest Major City:** Rutland , Vermont , Less than 10 miles away

### PLACEMENT INFORMATION

**Job Description:**

Perform any combination of light or heavy cleaning duties to maintain our slopeside condominiums and single family homes in our portfolio in a clean and orderly manner. Duties include making beds, replenishing linens, cleaning rooms and halls, and vacuuming.

- Tasks:
- Clean rooms, hallways, restrooms, corridors, stairways, and other work areas so that health standards are met.
  - Clean rugs, carpets, upholstered furniture, and/or draperies, using vacuum cleaners and/or shampoos.
  - Empty wastebaskets, empty and clean ashtrays, and transport other trash and waste to disposal areas.
  - Sweep, scrub, wax, and/or polish floors, using brooms or mops.
  - Dust and polish furniture and equipment.
  - Keep storage areas and carts well-stocked, clean, and tidy.
  - Polish silver accessories and metalwork such as fixtures and fittings.
  - Remove debris from driveways and hot tub deck areas.
  - Replace light bulbs.
  - Replenish supplies such as drinking glasses, linens, writing supplies, and bathroom items.

- Sort clothing and other articles, load washing machines, and iron and fold dried items.
- Sort, count, and mark clean linens, and store them in linen closets.
- Wash windows, walls, ceilings, and woodwork, waxing and polishing as necessary.
- Assign duties to other staff and give instructions regarding work methods and routines.
- Disinfect equipment and supplies, using germicides or steam-operated sterilizers.
- Hang draperies, and dust window blinds.
- Move and arrange furniture, and turn mattresses.
- Observe precautions required to protect structures and guest property, and report damage, theft, and found articles to supervisors.
- Prepare rooms for meetings, and arrange decorations, media equipment, and furniture for social or business functions.
- Wash dishes and clean kitchens, cooking utensils, and silverware.
- Carry linens, towels, toilet items, and cleaning supplies.
- May be asked on occasion to do some snow removal and shoveling as well as restocking wood.

In addition to the housekeeping, the students are required to support our property management services. Which includes outdoor tasks such as: fire-wood, snow removal, window cleaning, trash pick up, hot tub service

**Typical Schedule:**

A positive attitude is essential to our team dynamic. Students should be hard working, team players and willing to be flexible with the many duties of this job.

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$17

**Eligible for Tips:** No

**Estimated weekly wages including tips:** \$680

**Bonus:** No

\* All figures above are pre-tax

**Estimated average number of hours per week:** 35

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

It may be slower at the beginning of the season, but will pick up as the season goes along. Overtime might be available based on business needs and performance

**Average number of hours per week reached by last year's seasonal employees:** 40

**Overtime Policy:**

Yes, paid after 40 hours

**Job-Specific Benefits:**

We organize trips in and out of Vermont such as Burlington, Maine, Albany (NY), Mall Trips, tubing park passes and sports games. Employer also hosts parties for the students. Host-organized pool party

## JOB REQUIREMENTS

### **English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

### **Qualifications & Conditions**

*Lifting*

*Lifting requirement: 25lbs/11kgs*

*Description:*

*Indoors, cleaning, moving light furniture, bending, kneeling, reaching required. Students have to be willing to work with chemicals and cleaning products on a regular basis. Students can expect to lift up to 30 lbs*

*Standing for entire shift*

*Handling cleaning chemicals*

**Job Training required:** Yes

*Length of job training:*

*continues on the job*

*Hours per week during training period: 35*

*Different wage during training period: No*

*Start on specific day of the week: No*

*Training requirements:*

**Need to wear uniform:** Yes

*Uniform Policy:*

*There is no specific uniform we require from the students. Jeans or sweat pants are okay as far as they are clean and neat. The students should have appropriate clothing for cold winter weather, which includes winter boots, hats, gloves, scarfs. We can bring the students to convenient store and help them choose the right clothing.*

*Cost of uniform: \$0*

*Uniform laundry: Provided at no cost*

**Dress Code:** Yes

*Description:*

*No facial tattoos, no large earrings, no extreme hairstyles. Employees must be clean and neat each day.*

## CULTURAL OPPORTUNITIES

**Types of Cultural Opportunities:**

*Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Trips to Nearby/Major Attractions, Potlucks or Dinners, Holiday Events, Company Parties, Shopping Trips*

**Additional Details about Cultural Offerings:**

*In order to help the students with the intercultural program exchange, we use English as the primary language. We organized trips in and out of Vermont as Burlington, Maine, Albany (NY), Mall Trips, tubing park passes and sports games. Employer also hosts Pool parties for the students.*

## HOUSING AND TRANSPORTATION

**Housing Provided:** No

**Community Housing Options:**

*Available:* Yes

*Description:*

*Alternative option to look into are motel rooms on Killington access road or in Rutland, VT Employer will assist with providing housing leads.*

*Minimum Average Cost Per Week: \$150*

*Maximum Average Cost Per Week: \$180*

**Transportation for Community Housing Description:**

*The Bus. From access rd to grand hotel. From access rd to Rutland VT*

*Employer will assist with directions and more information on public transportation*

## ARRIVAL INFORMATION

**Arrival Instructions:**

*. Employer will pick up the student from the Rutland or White River junction Trail Station - Amtrak if coming from NYC. Students can take the Dartmouth Coach from Boston to Lebanon, NH. Or from NYC to Lebanon NH. The employer will pick them up from the Dartmouth Coach bus station.*

*Round trip tickets have to be sent to [reservations@skionskioff.com](mailto:reservations@skionskioff.com) a month before arrival.*

*Students should confirm their arrival plans before the 24 days prior to arrival.*

**Suggested Arrival Airport:**

*Logan Airport, BOS, Over 50 miles*

*JFK, JFK, Over 50 miles*

***Estimated cost of transportation to worksite from suggested airports: \$50 to \$75***

***If arriving after regular hours:***

***Suggested After-Hours Accommodation:***

*Hampton Inn - JFK*

*144-10 135th*

*Jamaica , New York 11436*

*\$150 to \$200*

## TRAINING AND ONBOARDING

***Pre-Arrival Onboarding: No***

***Social Security Number:***

*Require participants to apply for SSN before arrival at worksite: No*

*Details about how to apply for Social Security Number:*

*Employer will provide students with directions, forms and their i-94 printed. Students can take the public bus to Social Security.*

*Nearest SSA Office: Rutland , Vermont , Less than 10 miles*

***Other:***

*Wage Payment Schedule:*

*Students will be paid regular check every two weeks.*

*Meal Plan: Not available*

*Provide Certificates/Performance Evaluations: No*

*Hire in Groups: Yes*

*Maximum Group Size:*

*Grooming Requirements:*

*No facial tattoos, no large earrings, no extreme hairstyles. Employees must be clean and neat each day.*

*Second Job Availability: No, unlikely*

*Applicable Company Policies:*

Killington resort has special program called "Learn to Ski" and the package comes with future lift tickets at very discounted price so the students can afford them. The "ski programs" are upon availability from the ski resort and are not 100% guaranteed. As a company participating in the student exchange program we do our best to help the students to experience as much as they can of the American culture.

## COMMUNITY AMENITIES

***Walking Distance from Housing:***

*Food Market, Restaurants*

***In Town, Requires Transportation:***

*Shopping Mall, Post Office, Bank, Fitness Center, Internet Cafe, Public Library*