



Huots Seafood Restaurant - Kitchen Helper

HOST INFORMATION

Company Description:

Huot's Seafood Restaurant has been a staple in the Camp Ellis Community for over 87 years. We're known for our world famous clam cakes as well as some of the most delicious and freshly prepared seafood in Southern Maine and New England.

Huot's has been exceeding guest expectations since 1935. This season under new ownership, we added an outdoor bar, live music and an ice cream truck to our back patio area to truly make Huot's a destination spot. From the food, service, location and most importantly our atmosphere, you will be sure to leave more than satisfied.

Company Perks:

- *A daily staff meal will for staff who work more than six hours.*
- *Housing provided at an affordable rate!*

Host Website: <http://www.huotsseafood.com>

Site of Activity: *Huots Seafood Restaurant*

Parent Account Name: *Huots Seafood Restaurant*

Host Address: *29 Eastern Avenue , Camp Ellis Beach , Saco , Maine , 04072*

Nearest Major City: *Portland , Maine , Less than 25 miles away*

PLACEMENT INFORMATION

Job Description:

Employees will be working in various roles throughout the restaurant. Duties include line cook, food prep, order takers and food runners.

Line Cook - Set up and stock food items and other necessary supplies in your station. Prep food by cutting, chopping, mixing, and breading these items. Fry and grill items to specified recipes and standards. Maintain cleanliness and complies with food sanitation requirements by properly handling food and ensuring correct storage. Clean and sanitizes cooking surfaces at the end of the shift.

Front Line Order Taker - Responsible for assisting customers with menu selection, recommendations, and taking accurate food orders in a friendly and hospitable manner. This role effectively keeps the flow of the restaurant moving smoothly by maintaining clear communication and teamwork.

Food Runner - The Food Runner is primarily responsible for delivering food orders from the kitchen to customers rapidly and accurately. It is this person who will maintain the cleanliness of the expo line, organization of order tickets, and communicate effectively with BOH team.

Prep Cook - Responsible for the preparation of ingredients and stations used in the cooking process, as well as maintaining the kitchen and

ensuring it is clean and sanitized.

Bartender - Work directly with customers by mixing and serving drink orders. Responsibilities include verifying age requirements, knowing alcohol pairing and tastes, knowing how to make traditional and classy drinks, processing payments, managing inventory and cleaning bar supplies.

Typical Schedule:

Shifts vary from 10 - 4, 4-10 or 12-10.

Seasonal changes to job duties or available hours: Yes

At the start of the season we are only open Friday, Saturday and Sunday from 11-9. As the summer progresses we open more days, eventually being open seven days a week by the 4th of July.

Drug Test required: No

COMPENSATION

Hourly Wage: \$14.15

Eligible for Tips: Yes

Tips will be pooled for all hourly workers, excluding the bartenders, and prorated based on the number of hours worked for the week.

Estimated weekly wages including tips: \$800

Bonus: No

** All figures above are pre-tax*

Estimated average number of hours per week: 35

Estimated minimum number of hours per week: 40

Estimated maximum number of hours per week: 50

Potential fluctuation in hours per week:

If there is inclement weather then some employees may be called off the schedule for the day.

Average number of hours per week reached by last year's seasonal employees: 45

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

A daily staff meal will be provided for employees who work more than six hours.

JOB REQUIREMENTS

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

Light lifting of kitchen equipment and food to be prepped.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

Job Training required: Yes

Length of job training:

There is a one day orientation and training session for most jobs.

Hours per week during training period: 8

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Need to wear uniform: Yes

Uniform Policy:

A Huot's t-shirt will be provided for all employees and they will have the opportunity to buy additional ones at a discounted price. Employees will be required to wear tan shorts or jeans. Rubber soled shoes are required as well.

Cost of uniform: \$10

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

We are a family restaurant and employees should dress appropriately.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Trips to Nearby/Major Attractions, Sporting Events, Potlucks or Dinners, Company Parties

Additional Details about Cultural Offerings:

We understand the importance of work life balance. We host team building activities such as family BBQa and staff outings and that's why our staff is so close. Old Orchard Beach offers miles of beaches and many fun activities at Palace Playland, The Pier, Fun Town and shopping and dining options.

Local Cultural Offering:

The OOB and Saco / Biddeford Chambers of Commerce offer many cultural activities. From museums, local theatre groups and musicians, the arts is a big part of the fabric of Maine. Being outside in the summer is a must, so get ready for camping, biking and hiking or just relaxing on the beach.

HOUSING AND TRANSPORTATION

Housing Provided: *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.*

Employer-owned or employer-arranged housing description:

This quaint one bedroom, one loft home can comfortably sleep five students. There is a large living space on the first floor with two couches and a kitchen table. Amenities include TV, refrigerator, bedding/linen provided, microwave, utensils, private bath, air conditioning, and a beach at the end of the street.

Lease Agreement: *Yes*

Onsite Amenities:

WiFi: Yes

Description:

Spectrum is the internet provider.

Phone Service: Yes

Description:

Kitchen facilities: Yes

Description:

Full kitchen with all kitchen amenities and a small dining room table.

Laundry facilities: Yes

Description:

The washer and dryer are outside of the building and are shared with other tenants.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 3

Suggested Occupancy Per Room: 2 - 3

Rooming Arrangement Description:

The house is a one bedroom, one loft style home. One bedroom has two twin size bed and one bunk bed and the loft has a full sized bed.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$150

Housing Cost Deducted from Paychecks: No

Description:

Participants will write a check to the host every month for rent.

Utilities Costs: No

Housing Deposit: Yes

Cost: \$350

Description:

Students will pay the deposit upon arrival.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Students will the deposit back at the end of their employment once a thorough walk through has been completed to ensure that there has been no damage to the property.

Details About Deposit Refund:

They will receive a cash refund.

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: The house is one block from the restaurant.

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: No

Bicycles are not provided: No

Bicycles are available to rent: Yes

Estimated cost: \$50

Total: Yes Per Day: No

Description: 2 minute walk or 5 minute bike ride.

ARRIVAL INFORMATION

Arrival Instructions:

If you arrive at Boston Logan Airport take the free Massport shuttle bus from any terminal to the Blue Line at Airport Station.

Take Blue Line train to State Street Station and transfer to the Orange Line to North Station for Commuter Rail service.

The commuter line train is the Amtrak Downeaster. Take this train from Boston North Station to Saco, ME (Saco Transportation Center).

An Uber or Lyft from the Saco Transportation Center to the house is only 10 minutes and costs approximately \$12.

If you arrive at Portland International Airport you can an Uber or Lyft from the airport to the house. It is a 25 minute ride and costs approximately \$35. You can also take a taxi from the Portland airport for around \$50. Please plan to tip drivers as it is customary based on level of service.

<https://www.portlandcabllc.com/our-rates/>

<https://www.portlandairportexpresscab.com/rate.php>

Suggested Arrival Airport:

Portland International Airport, PWM, Less than 25 miles

Boston Logan Airport, BOS, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$25 to \$50

If arriving after regular hours:

Suggested After-Hours Accommodation:

Clarion Hotel Airport

1230 Congress St

Portland , Maine 04102

<https://www.choicehotels.com/maine/portland/clarion-hotels/me061?mc=llgoxxpx>

(207) 774-5611

\$75 to \$100

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

The social security office is ten minutes from the house and restaurant. <https://www.ssa.gov/coronavirus/gethelp/>

Nearest SSA Office: Saco , Maine , Less than 10 miles

Other:

Wage Payment Schedule:

Employees will be paid on a weekly basis.

Meal Plan: Optional

Estimated Cost Per Day: \$0

Meal Plan Description:

Employees are allowed one staff meal per day from a designated menu.

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Employees are allowed to tastefully express themselves in the workplace environment.

Second Job Availability: Yes, likely

Applicable Company Policies:

We work with many businesses in Old Orchard Beach in assisting employees in finding second jobs if they so choose.

COMMUNITY AMENITIES

In Town, Requires Transportation:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library