



J-1 WORK AND TRAVEL PROGRAM

Exchange Visitor ID number

HOST ENTITY INFORMATION

Host Entity Name: HSG - Delta Hotel Virginia Beach Bayfront Suites
Site of Activity Address: 2800 Shore Drive, Virginia Beach, VA, 23451, United States

JOB INFORMATION

Job Title Room Attendant
Start date - Earliest 2024-05-15 **Latest** 2024-06-15
End date - Earliest 2024-08-25 **Latest** 2024-09-30
Guaranteed salary/wage per hour before deductions 12.00 \$ per hour
Average hours per week 32
Required Interviews Sponsor Interview, Host Interview

HOUSING INFORMATION

Housing Model Host company provided

EXCHANGE VISITOR SECTION

Exchange Visitor Printed Name	Date of birth
Program Start Date	Program End Date
Signature	Date
Sponsor or agency representative name	

I confirm that I have read, understood, and agreed to the conditions outlined in this job offer. I agree to adhere to all Geovisions and Department of State program rules regarding employment and program participation, including the Terms and Conditions which were part of my program application. If I change jobs without receiving prior permission from Geovisions, or if I violate other Geovisions rules or J-1 program regulations, Geovisions may end my program early, and I will be required to return home. I understand that if my program ends due to regulation violations it may have a negative impact on future U.S. visa applications.

Section 1

HOST ENTITY INFORMATION

Entity name	HSG - Delta Hotel Virginia Beach Bayfront Suites
Primary contact name	
Title	
Phone 1	
Email	

Section 2

DETAILED JOB INFORMATION

Site of Activity address	2800 Shore Drive, Virginia Beach, VA, 23451, United States
Job Title	Room Attendant
Special requirements	<p>Students are required to be onsite 24-48 hours prior to their start dates. Students are not permitted to start before or after that date.</p> <p>Arrival must be between May 12th 2024 to May 14th 2024 with orientation date May 15th 2024 (all students must be onsite and available for orientation)</p> <p>OR</p> <p>Arrival must be between June 2nd 2024 to June 4th 2024 with orientation date June 5th 2024 (all students must be onsite and available for orientation)</p> <p>Arrival must be between June 14th 2024 to June 16th 2024 with orientation date June 17th 2024 (all students must be onsite and available for orientation)</p> <p>Housing is tied into the offer.</p>
Position details and description	<p>The Housekeeper is responsible for keeping guest rooms in a hotel, motel, lodge or inn clean, safe, stocked and maintained. They are expected to be friendly and engaging when interacting with guests to project a positive image of the company.</p> <p>Specific duties may include but are not limited to any combination of the following:</p> <ul style="list-style-type: none">- Safe handling of cleaning products and chemicals and proper operation of cleaning equipment.- Clean a specified number of rooms within a designated amount of time.- Clean restrooms, furniture, hallways, lobbies, lounges, elevators, stairways, locker rooms, and other work areas so that health standards are met.- Change bed linens and make the beds.- Replenish towels, linens, toilet tissue, toiletries and complimentary supplies.- Empty wastebaskets, clean ashtrays, and transport other trash and waste to disposal areas.- Keep storage areas and carts well-stocked and clean.- Dust and polish furniture and equipment.- Sweep, scrub, wax, and/or polish floors, using brooms, mops, and/or powered scrubbing and waxing machines.- Clean rugs, carpets, upholstered furniture, and/or draperies, using vacuum cleaners and/or shampooers, hang draperies and dust window blinds.- Wash windows, walls, ceilings, and woodwork as necessary to meet company standards.- Carry heavy items and use a wheeled cart to transport supplies.- Attention to detail, customer assistance and service is a critical part of this position.
Department	Housekeeping Department
Work schedule Shifts may vary; Hours may be reduced depending on business needs, weather, economic situations, your performance, sick time and other circumstances.	<i>Schedule will vary between 6:00 am - 11:00 pm</i>
Average hours per week	32
Guaranteed salary/wage per hour before deductions Employers must lawfully abide by their state and local minimum wage laws for tipped and non-tipped positions. As minimum wage increases annually, even if it is in the middle of a J-1	\$12.00

Summer Work Travel program, employers must follow their state minimum wage laws and increase pay for any employees who's wages do not meet the new state minimum. Participants should be compensated the higher of federal, state or local minimum wage. If an employee's tips combined with their hourly wage do not meet the minimum wage requirement, the employer must make up the difference.	
Is Overtime available	Yes
Overtime wage (if applicable)	1.5 X Normal rate. Overtime is offered but not guaranteed.
Required skills	<ul style="list-style-type: none"> - Good physical health - Intermediate-Advanced English skills required. - Standing and constant moving for long periods of time (up to 8 hours per shift). - Frequent bending and stooping. - Lifting up to 40lbs/11 kg. - Strong attention to detail and efficiency - Maintain grooming standards - Positive attitude
English level	Good
Supervisor	

Section 3

POSITION REQUIREMENTS

Grooming	
Grooming standards	Neat and clean appearance
Dress code	<p>Uniform shirts are provided by the Property.</p> <p>Students needs to bring black pants (no leggings).</p>
Uniform provided?	Yes
Screening	
Host Entity will require a drug test	No
Will Exchange Visitors incur a cost for screening	No
Payment	
Payment schedule	bi_weekly
Description	<p>Students are required to be onsite 24-48 hours prior to their start dates. Students are not permitted to start before or after that date.</p> <p>Arrival must be between May 12th 2024 to May 14th 2024 with orientation date May 15th 2024 (all students must be onsite and available for orientation)</p> <p>OR</p> <p>Arrival must be between June 2nd 2024 to June 4th 2024 with orientation date June 5th 2024 (all students must be onsite and available for orientation)</p> <p>1 meal per day is provided when working.</p>

Training / Orientation	
Host Entity provides training/orientation	Yes
Description	General Orientation - On the job Training.
Will Exchange Visitors be paid during training/orientation	Yes
Length of training/orientation	3 - 5 Days
Will Exchange Visitors incur a cost for training/orientation	No

Section 4

HOUSING INFORMATION

If company provided housing or temporary housing is not offered, Exchange Visitors will need to secure housing after they have accepted the job offer.

Does Host Entity provide temporary housing?	No
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Housing Lead 1

Housing model	Host company provided
Gender requirement	Any
Housing type	Hotel
Housing name	Delta Hotel Virginia Beach Bayfront Suites
Contact name	
Address	2800 Shore Drive, Virginia Beach, VA, 63110
E-mail	
Phone	
Housing cost	360.0
How often is rent due?	Per month
Is weekly cost/rent payroll deducted?	Yes
Housing deposit	20.0
Is housing deposit payroll deducted?	Yes
Is deposit refundable	Yes
Deposit refund policy	Yes

Can housing be co-ed	No
Distance between work site and housing	Onsite
Transportation details	There is a bus and Uber/Lyft/Taxis
Description	Housing is on site.
Number of beds per room	2 - 4
Number of bedrooms	varies
Exchange Visitors per property	varies
Exchange Visitors per room	2 - 4
Bathrooms per property	1 per room
Bedding and towels	No
Additional items must bring	Personal Items
Included in cost	Each room has its own bathroom and Wi-Fi.
Housing deposit due	Housing deposit is \$20 per week and is refundable at the end of your program if room is left in good order and program is in good standing.
Housing deposit refundable	Yes
Lease required	No

Section 5

ARRIVAL INSTRUCTIONS

Geovisions provides Orientation to all Exchange Visitors either in the Exchange Visitors home country or in the United States. If Exchange Visitors attend Orientation in their home country, they will travel directly to the Host Entity upon arrival. If Exchange Visitors attend Orientation in the U.S., they will travel to the Host Entity after Orientation is completed.

Closest port of entry airport	Norfolk International Airport (ORF)
Nearest airport to site of activity	Norfolk International Airport (ORF)
Airport/bus/train pickup provided	No
General arrival instructions	<p>Please email the details of your flight itinerary at least two (2) weeks prior to your arrival in the United States.</p> <p>Please add the details of your visa appointment/outcome and flight arrival information in the participant portal.</p> <p>The airport is approximately 10 miles from the hotel.</p> <p>Please note that airport pickup is NOT PROVIDED.</p> <p>Students are required to be onsite 24-48 hours prior to their start dates. Students are</p>

	<p>not permitted to start before or after that date.</p> <p>Arrival must be between May 12th 2024 to May 14th 2024 with orientation date May 15th 2024 (all students must be onsite and available for orientation)</p> <p>OR</p> <p>Arrival must be between June 2nd 2024 to June 4th 2024 with orientation date June 5th 2024 (all students must be onsite and available for orientation)</p> <p>Accommodation: Sleep Inn Lake Wright - Norfolk Airport 1521 Premium Outlets Blvd, Building B, Norfolk, VA, 23502</p> <p>Cost: from \$95 per night</p> <p>UberX/Lyft: from \$15 - \$20 per ride</p> <p>- Please note that costs are subject to change - Participants are encouraged to call or visit websites for most recent rates.</p>
Should Exchange Visitors contact Host Entity before arrival	Yes
Upon arrival, Exchange Visitors should report	Host Company/Housing
Phone number	
Preferred arrival days	Monday to Friday
Preferred arrival times	8:00 am to 17:00 pm

Section 6

ADDITIONAL INFORMATION

Social Security Information	
Address of the nearest social security office	5850 Lake Herbert Dr, Norfolk, VA 23502
Distance of SSO from SOA	9.4 miles
Will Host Entity provide transportation to the nearest Social Security office	No
Will Host Entity help Exchange Visitors make copies of the necessary documents	No
Other Social Security assistance provided	<ul style="list-style-type: none"> - Assistance will be provided as needed - You must wait 5 - 10 days after completing your SEVIS Check In to go to the Social Security Office. - GeoVisions recommends waiting 10 days for optimal success. - Please be sure to bring all your required documents including the printed version of your I-94 and printed version of your DS-2019 (please note more than just these two documents are required to bring). - Please contact support@geovisions.com with any questions.

Section 7

POTENTIAL CULTURAL ACTIVITIES

King's Dominion, American Civil War Museum, The Valentine Museum