



J-1 WORK AND TRAVEL PROGRAM

Exchange Visitor ID number

HOST ENTITY INFORMATION

Host Entity Name: HAP - Denali Princess Wilderness Lodge
Site of Activity Address: 238 GEORGE PARKS HWY, CANTWELL, AK, 99729, United States

JOB INFORMATION

Job Title Room Attendant
Start date - Earliest 05 May 2024 **Latest** 10 July 2024
End date - Earliest 05 September 2024 **Latest** 25 September 2024
Guaranteed salary/wage per hour before deductions 16.00 \$ per hour
Estimated tips N/A
Average hours per week 32
Required Interviews Sponsor Interview, Host Interview

HOUSING INFORMATION

Housing Model Host company provided

EXCHANGE VISITOR SECTION

Exchange Visitor Printed Name	Date of birth
Program Start Date	Program End Date
Signature	Date

Sponsor or agency representative name

I confirm that I have read, understood, and agreed to the conditions outlined in this job offer. I agree to adhere to all Geovisions and Department of State program rules regarding employment and program participation, including the Terms and Conditions which were part of my program application. If I change jobs without receiving prior permission from Geovisions, or if I violate other Geovisions rules or J-1 program regulations, Geovisions may end my program early, and I will be required to return home. I understand that if my program ends due to regulation violations it may have a negative impact on future U.S. visa applications.

Section 1

HOST ENTITY INFORMATION

Entity name	HAP - Denali Princess Wilderness Lodge
Primary contact name	
Title	
Phone 1	
Email	

Section 2

DETAILED JOB INFORMATION

Site of Activity address	238 GEORGE PARKS HWY, CANTWELL, AK, 99729, United States
Job Title	Room Attendant
Special requirements	<ul style="list-style-type: none"> - Housing is tied to this placement. Should participant be dismissed from placement housing will be terminated immediately. - Work with chemicals
Position details and description	<p>Room Attendant</p> <p>Specific duties may include but are not limited to any combination of the following:</p> <ul style="list-style-type: none"> - Safe handling of cleaning products and chemicals and proper operation of cleaning equipment. - Clean a specified number of rooms within a designated amount of time. - Clean restrooms, furniture, hallways, lobbies, lounges, elevators, stairways, locker rooms, and other work areas so that health standards are met. - Change bed linens and make the beds. - Replenish towels, linens, toilet tissue, toiletries and complimentary supplies. - Empty wastebaskets, clean ashtrays, and transport other trash and waste to disposal areas. - Keep storage areas and carts well-stocked and clean. - Dust and polish furniture and equipment. - Sweep, scrub, wax, and/or polish floors, using brooms, mops, and/or powered scrubbing and waxing machines. - Clean rugs, carpets, upholstered furniture, and/or draperies, using vacuum cleaners and/or shampooers, hang draperies and dust window blinds. - Wash windows, walls, ceilings, and woodwork as necessary to meet company standards. - Carry heavy items and use a wheeled cart to transport supplies. - Attention to detail, customer assistance and service is a critical part of this position.
Department	Room Attendant
Work schedule Shifts may vary; Hours may be reduced depending on business needs, weather, economic situations, your performance, sick time and other circumstances.	<i>Students are to be scheduled between 06:00 - 22:00</i>
Average hours per week	32
Guaranteed salary/wage per hour before deductions Employers must lawfully abide by their state and local minimum wage laws for tipped and non-tipped positions. As minimum wage increases annually, even if it is in the middle of a J-1 Summer Work Travel program, employers must follow their state minimum wage laws and increase pay for any employees who's wages do not meet the new state minimum. Participants should be compensated the higher of federal, state or local minimum wage. If an employee's tips combined with their hourly wage do not meet the minimum wage requirement, the employer must make up the difference.	\$16.00
Is Overtime available	Yes
Overtime wage (if applicable)	1.5 x regular rate. Overtime may be offered, but not guaranteed.
Required skills	In addition to a strong command of English, this position is physically demanding and requires:

	<ul style="list-style-type: none"> - Good physical health - Ability to walk up and down stairs, kneel and bend frequently - Work with chemicals - Strong attention to detail and efficiency - Maintain grooming standards - Positive attitude - Must be able to lift 23 kg. and able to complete physical work
English level	Good
Supervisor	

Section 3

POSITION REQUIREMENTS

Grooming	
Grooming standards	Clean, neat and professional appearance
Dress code	<ul style="list-style-type: none"> - Location manager will provide uniform details once hired. - Uniform pieces provided free of charge.
Uniform provided?	Yes
Screening	
Host Entity will require a drug test	No
Will Exchange Visitors incur a cost for screening	No
Payment	
Payment schedule	bi_weekly
Allowances, bonuses, and/or incentives	Bonus paid based on total hours worked at the end of the season. Minimum amount is \$200.
Estimated tips	N/A
Training / Orientation	
Host Entity provides training/orientation	Yes
Description	General company orientation (HR, policies, safety, etc. Job-specific training to include practice of job duties and learning the right way to do things).
Will Exchange Visitors be paid during training/orientation	Yes
Length of training/orientation	Approximately 1 week
Will Exchange Visitors incur a cost for training/orientation	No
Cost to participant	N/A
When is training fee due	N/A

Section 4

HOUSING INFORMATION

If company provided housing or temporary housing is not offered, Exchange Visitors will need to secure housing after they have accepted the job offer.

Does Host Entity provide temporary housing?	No
Duration of temporary housing	NA
Cost of temporary housing	NA

Housing Lead 1

Housing model	Host company provided
Gender requirement	Any
Housing type	Dormitory
Housing name	Denali Princess Wilderness Lodge
Contact name	
Address	Mile Post 238.5 Parks Highway Denali National Park, Anchorage, AK, 99755
E-mail	
Phone	
Housing cost	15.0
How often is rent due?	Per day
Is weekly cost/rent payroll deducted?	Yes
Is housing deposit payroll deducted?	No
Is deposit refundable	Yes
Deposit refund policy	No
Can housing be co-ed	Yes
Housing amenities	Linens provided, employee internet, wireless, tv in room, laundry facilities (soap provided), employee recreation center with tv, pool tables, fooseball, movie room, book library, scheduled activities, including trips to Fairbanks and employee tour opportunities. Employee housing bar.
Distance between work site and housing	11 miles
Transportation details	No charge transportation is available between employee housing & work facility. Housing is 11 miles from work location.

Description	<ul style="list-style-type: none"> - Includes double occupancy room and 3 meals/day - Dormitory style 2 to 4 per room - Shared bathroom, dormitory style - Housing can be co-ed if requested by both participants.
Number of beds per room	2 - 4
Number of bedrooms	4
Exchange Visitors per property	2 - 4
Exchange Visitors per room	2 - 4
Bathrooms per property	Shared bathed (4 participants per bathroom)
Bedding and towels	Yes
Kitchen facilities	No kitchen facilities. Employee meals provided in employee dining room.
Additional items must bring	Personal items
Additional comments	<p>Students arrive in FAI and public shuttle can be arranged for \$75. Transportation may be provided at no cost on certain arrival dates.</p> <p>No charge transportation is available between employee housing & work facility.</p> <p>Shuttle from employee housing to Denali is provided daily, free of charge. It departs every hour on the hour from employee housing to the Lodge.</p> <p>Weekly employee shuttle to Fairbanks which begins in June. Fairbanks is nearest city and is 110 miles away.</p> <p>We do have a bank, grocery store, and a gas station near employee housing.</p>
Housing deposit refundable	Yes
Further information on housing refund policy	No housing deposit required.
Lease required	No

Section 5

ARRIVAL INSTRUCTIONS

Geovisions provides Orientation to all Exchange Visitors either in the Exchange Visitors home country or in the United States. If Exchange Visitors attend Orientation in their home country, they will travel directly to the Host Entity upon arrival. If Exchange Visitors attend Orientation in the U.S., they will travel to the Host Entity after Orientation is completed.

Closest port of entry airport	Ted Stevens Anchorage International Airport
Nearest airport to site of activity	Fairbanks International Airport (FAI)
Airport/bus/train pickup provided	Yes
General arrival instructions	<p>Please email the details of your flight itinerary at least two (2) weeks prior to your arrival in the US.</p> <p>Please also add the details of your visa appointment/outcome and flight arrival information in the Participant Portal.</p>

	<p>All students must fly into Fairbanks to get the included transportation.</p> <p>Hotel: Westmark Fairbanks Hotel https://www.westmarkhotels.com/destinations/fairbanks-hotel/</p> <p>Taxi service: Moose Cab & Tours Areas served: North Pole and nearby areas. Phone: +1 907-452-7000</p> <p>All costs are subject to change, Participants must call or visit website for most recent rates.</p>
Should Exchange Visitors contact Host Entity before arrival	Yes
Upon arrival, Exchange Visitors should report	Host Company/Housing
Phone number	
Preferred arrival days	Monday - Friday
Preferred arrival times	09:00 - 19:00

Section 6

ADDITIONAL INFORMATION

Social Security Information	
Address of the nearest social security office	US Social Security Administration, 101 12th Ave, Fairbanks, AK 99701, United States
Distance of SSO from SOA	120 miles
Will Host Entity provide transportation to the nearest Social Security office	No
Will Host Entity help Exchange Visitors make copies of the necessary documents	No
Other Social Security assistance provided	<ul style="list-style-type: none"> - You must wait 5 - 10 days after completing your SEVIS Check In to go to the Social Security Office. - GeoVisions recommends waiting 10 days for optimal success. - Please be sure to bring all your required documents including the printed version of your I-94 and printed version of your DS-2019 (please note more than just these two documents are required to bring). - Students must apply for Social Security Number in FAI prior to departure - Please contact support@geovisions.com with any questions.

Section 7

POTENTIAL CULTURAL ACTIVITIES

- Denali National Park is 1-mile from work location. - Employee housing host group activities, hikes, and other cultural opportunities.
