



Comfort Inn Rehoboth Beach - Housekeeper

HOST INFORMATION

Company Description:

Rehoboth Beach, located in the mid-Atlantic region of the US, is named one of the Top 10 Beaches in the United States and is affectionately referred to as the Nation's Summer Capitol. This is especially true now as President Joseph Biden's beach home is just a few miles from the hotel!

The Comfort Inn Rehoboth is located in the heart of all Rehoboth Beach has to offer, including tax-free shopping, award-winning restaurants, year-round cultural events and boundless entertainment opportunities. The area also features extraordinary recreation activities, including access to state parks, hiking and bicycle trails. The hotel is also just footsteps from the local bus stop, providing access to the beach and boardwalk, shopping outlets, and access to other peripheral cities.

The hotel offers 96 guest rooms and suites and is situated just 3 miles from the Rehoboth Beach and Boardwalk. For many years, the hotel has partnered with J-1 students with their summer WAT experience, and we're looking forward to creating new experiences with students in 2024! The Rehoboth community itself offers a unique experience for J-1 students through the International Student Outreach Program (ISOP), which offers assistance with bicycle safety and training, free meals at various local facilities and other fellowship opportunities.

Host Website: <https://www.choicehotels.com/delaware/rehoboth-beach/comfort-inn-hotels/de404>

Site of Activity: Comfort Inn Rehoboth Beach

Parent Account Name: Onix Hospitality

Host Address: 19210 Coastal Highway Rehoboth Beach , Delaware , 19971

Nearest Major City: Philadelphia , Pennsylvania , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

General Summary:

Responsible for helping to achieve ongoing guest satisfaction by maintaining cleanliness and sanitation of guest rooms including, reporting room status discrepancies and maintenance problems to supervisor.

Principal Duties and Responsibilities:

- 1. Clean rooms/suites as assigned by Director/Supervisor.*
- 2. Responsible for any assigned keys.*
- 3. Vacuum and sweep carpets and floor.*
- 4. Dust and vacuum furniture.*
- 5. Dust and clean room decorations, appliances and structural surfaces.*
- 6. Change linen and make beds.*
- 7. Clean showers, tubs, sinks, toilets and bathroom items.*

8. Remove used guest amenities and supplies, and replenish as necessary per specific brand standards.
9. Replace room literature and other items as directed by Director/Supervisor per specific brand standards.
10. Empty wastebaskets and replace wastebasket liner.
11. Inspect rooms for safety hazards and for the operating condition of equipment.
12. Check for damaged or soiled linens, replace as necessary.
13. Report all lost and found articles and maintenance issues to a supervisor.
14. Report all "Do Not Disturb" and "Refused Services" to supervisor.
15. Maintain storage rooms and stock carts.
16. Transfer dirty linen from housekeeping cart into laundry cart.
17. Provide information to guests about hotel services, facilities and other amenities.
18. Respond to requests from guests for assistance and information about the local area.
19. Prepare rooms for guest arrival and respond to special requests from guests.
20. Check with supervisor upon completion of room assignments, before leaving for the day.
21. Assist with preventive cleaning programs as assigned.
22. Adhere to all fire, safety and security procedures according to company policies.
23. Perform additional assignments as required.

Typical Schedule:

Housekeepers typically work a schedule from around 9am-5pm, 5 days per week. Overtime is possible with this role.

Drug Test required: No

COMPENSATION

Hourly Wage: \$15

Eligible for Tips: Yes

Tips are commonly used to show appreciation. We find those housekeepers which show pride in their work and do a great job, and make an effort to engage with guests in conversation, earn many tips.

Estimated weekly wages including tips: \$600

Bonus: Yes

If participants work through their full agreement, they will earn an end of season bonus based on average hours worked, multiplied by their hourly rate. If averaging 40 hours, they would earn \$600.

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 35

Estimated maximum number of hours per week: 45

Potential fluctuation in hours per week:

There could be seasonal fluctuations (less than 40 hours/week) on weekdays in May before Memorial Day & September after Labor Day. Rainy or cooler weather can also affect visitation to the beach.

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

N/A

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

Participants will lift linen, chemical containers, push laundry carts and leverage/push furniture for cleaning and maintenance.

Standing for entire shift

Handling cleaning chemicals

Job Training required: Yes

Length of job training:

7 days

Hours per week during training period: 40

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Participants will be given comprehensive job training on cleaning procedures and expectations. They will be allowed to ask questions and request retraining as needed.

Need to wear uniform: Yes

Uniform Policy:

The hotel will supply the necessary uniforms for the participants.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: Yes

Description:

Candidates must be clean, and provide a professional look at all times while working. Candidates must wear the provided uniform or will be sent home to change.

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Trips to Major City, Shopping Trips, Potlucks or Dinners, Holiday Events, Company Parties

Additional Details about Cultural Offerings:

The Rehoboth community has been a popular destination for Work and Travel students for decades due to its central proximity to metropolitan cities while situated upon a picturesque beach backdrop. The area also features world class entertainment, boundless historic sites and vibrant arts scene.

Local Cultural Offering:

July 4th brings in tens of thousands of visitors for fireworks displays along the Delaware Coast. Throughout summer season the International Student Outreach program provides weekly fellowship opportunities at several locations to share meals and music jam sessions by students and Americans alike!

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

Employer-owned or employer-arranged housing description:

This job agreement allows the student to live on property in a guest room with one roommate. The accommodations provide two Queen size bed and private bathroom and shower/tub. All utilities are included with the accommodations. The in-room amenities include a free WiFi, refrigerator, microwave, iron and ironing board, hair dryer, coffee maker, and individually controlled HVAC. Other amenities include an outdoor pool, fitness center, business center and complimentary daily breakfast. Housing is \$100.00 per week, per student.

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

Housing includes complimentary WiFi access.

Phone Service: Yes

Description:

The room provides a telephone for local and 800 calls. The cellular service in the area is also very strong on all major cellular networks.

Kitchen facilities: Yes

Description:

Expanded kitchen facilities are available through the hotel's kitchen, which are accessible to all employees.

Laundry facilities: Yes

Description:

Coin-operated laundry is available onsite.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 1 - 2

Rooming Arrangement Description:

The hotel room includes two Queen size beds. Students are welcome to co-habitate with friends or a partner. Maximum occupancy is 2 people per room.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$100

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$250

Description:

The housing deposit is due upon arrival.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

The housing deposit will be refunded at the completion of the anticipated Work and Travel dates.

Details About Deposit Refund:

The deposit will be refunded by check to the student prior to their departure from the US.

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: The housing is located at the worksite.

ARRIVAL INFORMATION

Arrival Instructions:

The hotel is located about 2 hours (driving) from Philadelphia or Baltimore. Students can fly into either airport to meet the employer for pick-up. There are no restrictions on day or time for the arrivals - we are happy to meet you to help ensure you arrive to the hotel safely. Students should contact Chris Berg at christopher.berg@onixhospitality.com no later than one week prior to schedule their pickup. Chris

will share his cell phone number and/or WhatsApp information to facilitate communication once you've arrived while in the US.

Using a car service, such as Taxi, Uber or Lyft is available from either airport, but it VERY expensive. It is recommended students work directly with the employer for their complimentary travel to the worksite.

Suggested Arrival Airport:

Philadelphia, PA, PHL, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: More than \$200

If arriving after regular hours:

Suggested After-Hours Accommodation:

Embassy Suites
9000 Bartram Avenue
Philadelphia , Pennsylvania 19153
www.hilton.com
(215) 365-4500
\$150 to \$200

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

The employer will assist students with applying for their Social Security card by taking them to the SSA office in Lewes, about 10 minutes from the hotel.

Nearest SSA Office: Lewes , Delaware , Less than 10 miles

Other:

Wage Payment Schedule:

Students are paid every two weeks on Fridays, and can receive their pay through direct deposit to a bank or through a paycard.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Uniforms be neat and clean at all times. Clothing should be free of sexual references, foul language, decals or suggestion of illegal drugs. Other unacceptable clothing includes backless dresses/tops, skirts above the knee, tank tops, halter tops, beachwear, shorts, bib overalls or other form fitting pants. Shoes must provide safe footing - no clogs, sandals or open-toed shoes. Hair must be groomed. Nails should be kept neat, clean and short. Jewelry should not be restrictive or excessive.

Second Job Availability: Yes, likely

Applicable Company Policies:

Typical job shifts can run from 5am-11am for Breakfast, and/or 9am-4pm or 5pm for Housekeeping. These schedules will allow students to find second jobs in the evening, most commonly at restaurants. There are several restaurants within walking distance where students will be able to find a second job.

Students are not permitted to use cell phones during work hours, unless on an approved break. The hotel is 100% nonsmoking, but students can smoke outside the hotel in designated areas.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Internet Cafe

Walking Distance from Housing:

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Internet Cafe

In Town, Requires Transportation:

Post Office, Public Library