

## J-1 WORK AND TRAVEL PROGRAM

**Exchange Visitor ID number**

**HOST ENTITY INFORMATION**

Host Entity Name: Busch Gardens Williamsburg  
 Site of Activity Address: 1 Busch Gardens Blvd, Williamsburg, VA, 23185, United States

**JOB INFORMATION**

**Job Title** Food and Beverage Retail Concessions  
**Start date - Earliest** 15 June 2024 **Latest** 05 July 2024  
**End date - Earliest** 15 September 2024 **Latest** 30 September 2024  
**Guaranteed salary/wage per hour before deductions** 15.00 \$ per hour  
**Estimated tips** None  
**Average hours per week** 32  
**Required Interviews** Sponsor Interview, Host Interview

**HOUSING INFORMATION**

**Housing Model** Host company provided

**EXCHANGE VISITOR SECTION**

Exchange Visitor Printed Name	Date of birth
Program Start Date	Program End Date
Signature	Date

Sponsor or agency representative name

I confirm that I have read, understood, and agreed to the conditions outlined in this job offer. I agree to adhere to all Geovisions and Department of State program rules regarding employment and program participation, including the Terms and Conditions which were part of my program application. If I change jobs without receiving prior permission from Geovisions, or if I violate other Geovisions rules or J-1 program regulations, Geovisions may end my program early, and I will be required to return home. I understand that if my program ends due to regulation violations it may have a negative impact on future U.S. visa applications.

**Section 1**

**HOST ENTITY INFORMATION**

Entity name	Busch Gardens Williamsburg
Description	Whether you're a kid, teen or adult, fun is always in season. With thrilling coasters, family-friendly shows, world-class dining and unique seasonal offerings, there's something to do all year long.
Web site	<a href="https://www.buschgardens.com">https://www.buschgardens.com</a>
Primary contact name	
Title	

Phone 1	
Email	

## Section 2

### DETAILED JOB INFORMATION

Site of Activity address	1 Busch Gardens Blvd, Williamsburg, VA, 23185, United States
Job Title	Food and Beverage Retail Concessions
Special requirements	<p>What it takes to succeed:</p> <ul style="list-style-type: none"> <li>- At least 18 years of age</li> <li>- Strong English language communication skills</li> <li>- Ability to maintain composure in stressful situations</li> <li>- Excellent multi-tasking abilities</li> <li>- Ability to work indoors and outdoors in all weather conditions.</li> </ul> <p>You will be assigned your primary site of activity after your arrival and shifts can be scheduled between either Busch Gardens Williamsburg or Busch Gardens at Water Country USA.</p> <p>Rotated placement/positions between either park will be based on business needs.</p>
Position details and description	<p>Food and Beverage Ambassador</p> <p>Specific duties may include but are not limited to any combination of the following:</p> <ul style="list-style-type: none"> <li>- Provide exemplary Service and ensure Culinary Standards of Service are met.</li> <li>- Perform general food prep work including preparing produce, desserts, entrees, snacks and basic menu items.</li> <li>- Follow SEA menu guidelines to specifications and serving procedures.</li> <li>- Ensure correct portions of food and beverage are serviced at correct temperatures with proper plate presentation.</li> <li>- Maintain food quality and sanitation standards to prevent cross- contamination.</li> <li>- Consistently practice safe work habits including the use of Personal Protection Equipment (PPE) and reporting unsafe situations.</li> <li>- Accurately process monetary transactions following proper cash handling procedures, as defined by the cash handling policies.</li> <li>- Process and serve hot and cold food items for guests in a timely and courteous manner while maintaining food quality and sanitation standards.</li> <li>- Perform general housekeeping tasks including wiping down tables and chairs, sweeping, mopping, washing dishes and other duties as assigned in both the guest dining areas, kitchen and back areas.</li> <li>- Consistently demonstrate courteous and professional behavior in all work aspects with team members and guests.</li> <li>- Complete additional tasks assigned by Supervisor.</li> </ul>
Department	Culinary Food and Beverage Ambassador
<p>Work schedule</p> <p>Shifts may vary; Hours may be reduced depending on business needs, weather, economic situations, your performance, sick time and other circumstances.</p>	<ul style="list-style-type: none"> <li>- <i>Schedule may vary between 6:00 am and 22:00 pm</i></li> <li>- <i>Typical shifts may be 10:00 am to 18:00 pm or 14:00 pm to 22:00 pm.</i></li> <li>- <i>During weekend only operation in summer, weekly schedules will average about 25 - 30 hours.</i></li> <li>- <i>Flexible schedule based on business need to include opening, mid, and closing shifts, nights, weekends, holidays.</i></li> </ul>
Average hours per week	32

Guaranteed salary/wage per hour before deductions Employers must lawfully abide by their state and local minimum wage laws for tipped and non-tipped positions. As minimum wage increases annually, even if it is in the middle of a J-1 Summer Work Travel program, employers must follow their state minimum wage laws and increase pay for any employees who's wages do not meet the new state minimum. Participants should be compensated the higher of federal, state or local minimum wage. If an employee's tips combined with their hourly wage do not meet the minimum wage requirement, the employer must make up the difference.	\$15.00
Is Overtime available	Yes
Overtime wage (if applicable)	Overtime is paid at the standard hourly rate.
Required skills	In addition to a good command of English, this position is physically demanding and requires: <ul style="list-style-type: none"> <li>- Maintaining a professional appearance that meets grooming and food safety standards.</li> <li>- Must possess a high level of guest hospitality and interpersonal skills.</li> <li>- Must possess the ability to multi-task in a fast-paced environment.</li> <li>- Must be able to stand and walk for long periods of time.</li> <li>- Must be able to lift, push/pull at least 30 lbs.</li> <li>- Must be a team-oriented individual.</li> <li>- Must be able to work with chemicals.</li> <li>- Must be able to be exposed to water.</li> <li>- Must be able to work indoors with or without air conditioning.</li> <li>- Must be able to work outdoors with or without shade.</li> <li>- Must be able to work a flexible schedule including weekdays, weekends, holidays and nights.</li> <li>- Must be able to successfully complete all legal, company and department training requirements to include but not limited to passing required tests and certifications within established timelines.</li> <li>- Must be willing to comply with all SEA grooming guidelines and employment standards.</li> </ul>
Required experience	Necessary training provided.
English level	Good
Supervisor	

### Section 3

#### POSITION REQUIREMENTS

Grooming	
Grooming standards	<ul style="list-style-type: none"> <li>- Family friendly, smart casual.</li> <li>- Wardrobe policy guidelines will be emailed shortly after hiring.</li> <li>- Uniform provided, excluding Comfortable good quality work footwear and pants.</li> </ul>
Dress code	<p>The park will provide some uniform pieces like work shirt, outerwear, swimsuit (for SWG), apron (F&amp;B).</p> <p>You MUST have your own khaki or black pants, shorts or capris.</p> <p>Please use the following criteria:</p>

	<ul style="list-style-type: none"> <li>- Tan khaki or black in color for Busch Gardens Williamsburg without decorations.</li> <li>- Fabric must be cotton or blend. No denim or jeans.</li> <li>- Straight leg style. No skinny, tight fitting, leggings, or jeans style.</li> <li>- In good repair. No holes or fraying edges.</li> <li>- No loose items like chains or loops.</li> <li>- No cargo pockets.</li> <li>- Shorts must have a minimum 7" inseam or longer and extend past fingertips and not be rolled.</li> <li>- Pants must be cleanly hemmed at the appropriate length</li> <li>- Length of pants should not go past the bottom of your shoes.</li> </ul> <p>Footwear:</p> <p>You will need to provide your own work shoes. Your footwear needs may vary depending on where exactly you work in the park, but they must all meet these requirements:</p> <ul style="list-style-type: none"> <li>- Must be all black</li> <li>- Must be completely closed in the front and back</li> <li>- Food and Beverage ambassadors must wear oil and slip-resistant shoes at all times</li> </ul>
Uniform provided?	Yes
Cost to Exchange Visitor	Approximate cost of pants and shoes if purchased in the US is \$50 - \$100.
When is uniform fee due	Upon purchase
<b>Screening</b>	
Host Entity will require a drug test	No
Host Entity will provide the drug test	Yes
Description of drug screening policy	Random tests are scheduled.
Will Exchange Visitors incur a cost for screening	No
Cost to Exchange Visitors (if applicable)	N/A
When is screening fee due	N/A
<b>Payment</b>	
Payment schedule	bi_weekly
Allowances, bonuses, and/or incentives	N/A
Estimated tips	None
Description	Overtime is paid at the standard hourly rate. Overtime is NOT "time and half".
<b>Training / Orientation</b>	
Host Entity provides training/orientation	Yes
Description	3 days of training includes: Company training, department training and on the job training.
Will Exchange Visitors be paid during	Yes

training/orientation	
Length of training/orientation	3 days
Will Exchange Visitors incur a cost for training/orientation	No
Cost to participant	N/A
When is training fee due	N/A

## Section 4

### HOUSING INFORMATION

If company provided housing or temporary housing is not offered, Exchange Visitors will need to secure housing after they have accepted the job offer.

Does Host Entity provide temporary housing?	Yes
Duration of temporary housing	N/A
Cost of temporary housing	\$15/day

### *Housing Lead 1*

Housing model	Host company provided
Gender requirement	Any
Housing type	Dormitory
Housing name	Ambassador Housing Village - SWT
Contact name	
Address	900 Capitol Landing Rd, Williamsburg, VA, 23185
E-mail	
Phone	
Web Address	www.welcometobgw.com
Housing cost	15.0
How often is rent due?	Per day
Is weekly cost/rent payroll deducted?	Yes
Is housing deposit payroll deducted?	No
Is deposit refundable	No

Deposit refund policy	No
Can housing be co-ed	No
Distance between work site and housing	5 Miles
Transportation details	<ul style="list-style-type: none"> <li>- Transportation to and from work will be made available and EVs may use this or other options of their choosing to get to work.</li> <li>- Bus runs are scheduled based on park operating hours.</li> </ul>
Description	<p>The Ambassador Housing Village (AHV) is the private property of Busch Gardens where students working for BG/WCUSA live during their Work and Travel program.</p> <p>When you check-in at AHV, please have a pre-printed copy of each of the following documents to give to the AHV Front Desk Staff:</p> <ul style="list-style-type: none"> <li>a. Passport</li> <li>b. Visa</li> <li>c. DS2019</li> </ul> <p>Arrive on a Monday to begin on a Thursday.</p> <p>Arrival schedule is every Monday prior your DS2019 Start Date. If your DS Start Date falls on a Friday, Saturday or Sunday, you must arrive on the Monday after your DS2019 Start Date.</p> <p>Transportation:</p> <ul style="list-style-type: none"> <li>- Transportation to and from work will be made available and EVs may use this or other options of their choosing to get to work.</li> <li>- Bus runs are scheduled based on park operating hours and be subject to change.</li> <li>- AHV Transportation is available for work purposes only.</li> <li>- Shopping and other personal errands will be on the EV's personal expense.</li> </ul> <p>Housing:</p> <p>At the discretion of Busch Gardens, participants may be housed in an area hotel, containing a standard two beds, bathroom, tv, etc.</p> <ul style="list-style-type: none"> <li>- Housing costs begin the day of check-in through check-out. - Housing deductions may be delayed beyond the first paycheck and/or not included on the final paycheck.</li> </ul> <p>The total cost of housing will equal \$15/day and the total cost of housing is divided among available paychecks during your stay.</p>
Number of beds per room	4 - 5
Number of bedrooms	89
Exchange Visitors per property	387
Exchange Visitors per room	5
Bathrooms per property	89
Bedding and towels	Yes
Bedding and towel payment due	N/A
Kitchen facilities	<ul style="list-style-type: none"> <li>- There is a standard kitchen shared facility in the main building.</li> <li>- Microwaves are available.</li> <li>- No utensils provided.</li> </ul>

Additional items must bring	Bedding is provided. Towels are not provided.
Additional comments	<p>- Free washer/dryer use and free linen exchange</p> <p>Housing:</p> <p>At the discretion of Busch Gardens, participants may be housed in an area hotel, containing a standard two beds, bathroom, tv, etc.</p> <p>- Housing costs begin the day of check-in through check-out. - Housing deductions may be delayed beyond the first paycheck and/or not included on the final paycheck.</p> <p>The total cost of housing will equal \$15/day and the total cost of housing is divided among available paychecks during your stay.</p>
Included in cost	Internet
Administration fee due	N/A
Housing deposit due	N/A
Housing deposit refundable	No
Further information on housing refund policy	N/A
Lease required	No

## Section 5

### ARRIVAL INSTRUCTIONS

Geovisions provides Orientation to all Exchange Visitors either in the Exchange Visitors home country or in the United States. If Exchange Visitors attend Orientation in their home country, they will travel directly to the Host Entity upon arrival. If Exchange Visitors attend Orientation in the U.S., they will travel to the Host Entity after Orientation is completed.

Closest port of entry airport	Richmond International Airport (RIC)
Nearest airport to site of activity	Richmond International Airport (RIC)
Airport/bus/train pickup provided	No
General arrival instructions	<p>You must register Self-Arrival on Ambassador Housing Village Portal</p> <p>If you have any questions, please send us a direct message via Ambassador Housing Village Portal or email.</p> <p>You should complete this registration at least two (2) weeks prior to your arrival in the US.</p> <p>Please add the details of your visa appointment/outcome and flight arrival information in the Participant Portal.</p> <p>Proceed through all security checkpoints and head to the lower level where you will find the baggage claim area. Claim your baggage. There are three options to choose from when going to your job location.</p> <p>Please note that airport pickup is NOT PROVIDED. Students will be responsible for their own transportation to the Ambassador Housing Village from the airport.</p>

Transportation from Richmond International Airport (RIC) to Ambassador Housing Village (AHV):

Option One:

Ride Share or taxi – use taxi, Lyft or Uber. You must have a credit card that is acceptable in the US to be able to request a ride.

Option Two:

Greyhound Bus – take a taxi or ride share from Richmond International Airport (RIC) to Greyhound Bus Station in Richmond (2910 N Arthur Ashe Blvd. Richmond VA 23230).

Once you arrive at Williamsburg Transportation Center take a taxi or ride share to Ambassador Housing Village.

For more information about Greyhound Bus, you can visit their website: <https://www.greyhound.com/>

Option Three:

Private Transportation Service – Plan ahead and reserve a pick-up service from Richmond International Airport (RIC) to Ambassador Housing Village:

a. Williamsburg Chauffeur - <https://www.williamsburgchauffeur.com/>

b. James River Transportation - <https://jamesrivertrans.com/>

Ambassador Housing Village Information:

Address: 900 Capitol Landing Road, Williamsburg VA 23185

Website: [www.welcometobgw.com](http://www.welcometobgw.com)

When you check-in at AHV, please have a pre-printed copy of each of the following documents to give to the AHV Front Desk Staff:

- a. Passport
- b. Visa
- c. DS2019

Ambassador Housing Village Arrival

Address: 900 Capitol Landing Road, Williamsburg VA 23185

Website: [www.welcometobgw.com](http://www.welcometobgw.com)

Should you arrive in the US outside of the preferred arrival times, please see the below for the closest hotel for an overnight stay.

Accommodation:

Sandston Inn & Suites  
5209 Williamsburg Rd, Sandston, VA 23150

Cost: from \$62 per night

UberX/Lyft from the airport to Sandston Inn & Suites: From \$60 - \$70 per ride.



	Taxi: Henrico Taxi - 24/7 Fast Cab - (+1) 804 517 4000  Costs are subject to change - Participants are encouraged to call or visit websites for most recent rates.
Should Exchange Visitors contact Host Entity before arrival	Yes
Upon arrival, Exchange Visitors should report	Housing
Phone number	
Preferred arrival days	Arrive on a Monday to begin on a Thursday.
Preferred arrival times	9:00 am - 16:00 pm

## Section 6

### ADDITIONAL INFORMATION

Social Security Information	
Address of the nearest social security office	11706 Jefferson Ave, Newport News, VA 23606, USA  Social security cards will be mailed to AHV.
Distance of SSO from SOA	17.8 Miles
Will Host Entity provide transportation to the nearest Social Security office	Yes
Will Host Entity help Exchange Visitors make copies of the necessary documents	Yes
Other Social Security assistance provided	<ul style="list-style-type: none"> <li>- Busch Gardens will assist you with applying for your Social Security Card.</li> <li>- You must wait 5 - 10 days after completing your SEVIS Check In to go to the Social Security Office.</li> <li>- GeoVisions recommends waiting 10 days for optimal success.</li> <li>- Please be sure to bring all your required documents including the printed version of your I-94 and printed version of your DS-2019 (please note more than just these two documents are required to bring).</li> <li>- Please contact support@geovisions.com with any questions.</li> </ul>

## Section 7

### POTENTIAL CULTURAL ACTIVITIES

Washington DC landmark Tour
Smithsonian Museums day
Yorktown battlefield
Jamestown settlement
ITP