



Best Western Alexandria Inn - Front Desk Associate

HOST INFORMATION

Company Description:

Discover an exciting job opportunity in the charming lakeside community of Alexandria, MN.

Embark on a thrilling career in Alexandria, MN – a lakeside haven amid Minnesota's scenic prairies. Our rapidly growing town, famed for its numerous clear lakes, hosts thousands of visitors, especially during the lively 10-day trap shooting season.

Indulge in the unique charm of living on Lake Minnetonka, explore the upscale vibe of Prior Lake, or revel in the beauty of Forest Lake and White Bear Lake—all within the vibrant backdrop of our community.

*Join our dynamic team and enjoy **employee perks**, including free housing and exclusive discounts on Best Western properties. Experience a sense of camaraderie at engaging events like movie nights and beach days. Plus, revel in the perfect blend of work and play in the heart of Minnesota's lake country.*

As a bonus, we offer free transportation to your housing and from work. Your next adventure awaits in Alexandria!"

Host Website: https://www.bestwestern.com/en_US/book/hotels-in-alexandria/best-western-alexandria-inn/propertyCode.24135.html

Site of Activity: Best Western Alexandria Inn

Parent Account Name: Best Western Alexandria Inn

Host Address: 508 Twin Boulevard Alexandria , Minnesota , 56308

Nearest Major City: Saint Cloud , Minnesota , Less than 50 miles away

PLACEMENT INFORMATION

Job Description:

Have to help with breakfast in the morning and help guest check inn, make reservations. If hours are not completed we will need you to do housekeeping so you get enough hours.

Typical Schedule:

Morning 6am to 2pm or 2pm to 9pm

Drug Test required: No

COMPENSATION

Hourly Wage: \$12

Eligible for Tips: Yes

If they help housekeeping that will keep the tip they find in room

Estimated weekly wages including tips: \$500

Bonus: Yes

We will offer bonus only if they complete the full program.

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 30

Estimated maximum number of hours per week: 40

Potential fluctuation in hours per week:

Of they get sick or we get slow for some reason

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

Job-Specific Benefits:

They get employee discount to each best western property

JOB REQUIREMENTS

English Level required:



Advanced

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Handling cleaning chemicals

Job Training required: Yes

Length of job training:

Week

Hours per week during training period: 25

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

They will be trained to operate front desk

Need to wear uniform: No

Dress Code: Yes

Description:

Neat and clean professional clothing

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Potlucks or Dinners, Movie or Game Nights, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Trips to Nearby/Major Attractions, Trips to Major City, Shopping Trips, Holiday Events, Company Parties

Additional Details about Cultural Offerings:

We will take them to movie night or beach day. we will help them interact them with other employees at our different location help them participate in different activities going around town. the town they are going to be is a vacation spot so they will be able too meet a lot of different people.

Local Cultural Offering:

We have water festival the greatest event that is just 10 mile from hotel. we will provide them with transportation to go there and attend concert and see firework and enjoy many other activities there. we will also take them to different fairs that happen in summer. and county concerts.

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).

Employer-owned or employer-arranged housing description:

We will provide housing that is near hotel and will include all amenities and will be non smoking inside room.

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

We have free wifi

Phone Service: Yes

Description:

We will provide cell phone or landline.

Kitchen facilities: Yes

Description:

They can cook at housing or eat breakfast at hotel.

Laundry facilities: Yes

Description:

We have laundry at hotel which they can use it.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 2

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 2

Rooming Arrangement Description:

You can stay with your friend. the room will be dorm.

Provided Housing Cost:

Required to Pay for Provided Housing: No

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Employer-Provided Transportation

Estimated commute time: Under 15 minutes

Employer-Provided Transportation is free of charge

Description: We will, pick and drop off.

Local Bus, Subway or Train

Estimated commute time: Under 15 minutes

Estimated cost: \$5

Total: Yes Per Day: No

Description: They can use city bus.

ARRIVAL INFORMATION

Arrival Instructions:

We will provide transportation according to your schedule. 7days a week works for us. You can use uber to go around and also city bus that will be around five dollars. We can provide transportation to grocery store or your daily necessity. and also to work and off work.

We will pick you up from airport. let us know 2 week prior to arrival. airport is 2 hours away.

Name : RAJ PATEL

Email: rajbpatel93@gmail.com

phone: 218-316-1800

Please let us know your pick up[date and terminal so we can get you on time.

Suggested Arrival Airport:

Minneapolis, MSP, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

Comfort inn and suites
7740 Flying Cloud Dr,
Eden prairie , Minnesota 55344
\$25 to \$50

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

They will have to go to social security office in town and apply there.

Nearest SSA Office: Alexandria , Minnesota , Less than 10 miles

Other:

Wage Payment Schedule:

Every other week

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

We need uniform clean and tidy. we will provide t-shirts to wear at Jon and required good condition shoes. need to dress up good for job.

Second Job Availability: Yes, likely

Applicable Company Policies:

We will give them schedule prior to week and also maybe send them to other location to work and provide housing there. you can take break at work to smoke or answer important call.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Food Market, Shopping Mall, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Walking Distance from Housing:

Post Office