



Bandon Dunes Golf Resort - Restaurant Back of House

HOST INFORMATION

Company Description:

Bandon Dunes Golf Resort is heralded as one of the best golf resorts in the country, with five courses ranked among the Top 100. Founder Mike Keiser had the vision to create an American golf experience similar to the classic seaside links in Great Britain and Ireland. The first course at the resort, Bandon Dunes, opened on May 19, 1999. Since then, Pacific Dunes, Bandon Trails, Old Macdonald, and Sheep Ranch have all been added to its legendary list of courses and memorable golf experiences.

The Southwestern Oregon Coast enjoys moderate temperatures year-round, with clear skies and sunshine between June and September, and a combination of sunshine and rain during the winter months (November to April). Temperatures range between 60° F (15° C) and 70° (21° C) on the coast the majority of the summer.

Bandon is a coastal community that offers a wide range of activities within the local area. Camping, hiking, fishing, crabbing, beachcombing, and golfing are popular activities. Bandon's Old Town provides an eclectic mix of boutiques, art, restaurants, and bars.

Students will have many different cultural exchange experiences available to them. Bandon's History Museum, the annual Cranberry Festival, Sprague Community Theater, Circles in the Sand, local sports teams, and local fishing provide a few samples of American life on the Coast. Staff members also take advantage of free golf on any of our available courses.

Host Website: <http://www.bandondunesgolf.com>

Site of Activity: Bandon Dunes Golf Resort

Parent Account Name: Bandon Dunes Golf Resort

Host Address: 57744 Round Lake Road Bandon , Oregon , 97411

Nearest Major City: Portland , Oregon , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

You could be assigned to any of the following positions, please be flexible:

Prep Cook-Prepares food in accordance with Company recipes and standards.

Essential Duties and Responsibilities:

- Prepare and serve all required food items in accordance with established portions and presentation standards.*
- Set up service units and prep cook station with needed items. Maintain and break down as appropriate.*
- Ensure that assigned work areas and equipment are clean and sanitary according to Company standards and state and local health and safety regulations.*
- Maintain security and safety in the kitchen according to Company policy.*

- Maintain a neat professional appearance and observes personal cleanliness rules and sanitation standards at all times.
- Washes, chops, and prepares all fruits and vegetables as directed.
- Cover, date, and neatly store all leftover products that are re-usable.
- Perform other duties as appropriate.

Dishwasher -Responsible for washing, cleaning, and proper storage of all cooking utensils, china, equipment, flatware, and glassware. Responsibilities also include keeping all kitchen, storage, and receiving areas clean and organized.

Essential Duties and Responsibilities:

- Wash all wares in a dishwashing machine or by hand.
- Polish all silverware, platters, and chafing dishes.
- Wash and polish all stainless steel in the kitchen, including shelves, dish cabinets, ice machines, coffee area, refrigerators, walk-ins, etc.
- Wash or clean receiving area and trash areas.
- Collect trash from kitchen areas, empty garbage barrels, wash and re-line with new bags.
- Examine garbage for silverware, dishes, and glassware. Remove and clean as necessary.
- Sweep and mop kitchen floors.
- Store all dishes and other wares in proper areas.
- Clean dish machine after each meal period.
- Assist in food preparation, putting away deliveries, and cleaning coolers, freezers, and storage rooms as needed.
- Keeps materials away from emergency exits and safety equipment such as fire extinguishers and electrical panels
- Perform other duties as appropriate.

Typical Schedule:

The dining rooms are open from 5am to 10pm and you may be required to work a combination of breakfast, lunch, and dinner shifts.

Drug Test required: No

COMPENSATION

Hourly Wage: \$16.25

Eligible for Tips: Yes

Some positions receive minimal shared gratuities in their bi-weekly paycheck.

Estimated weekly wages including tips: \$650

Bonus: No

** All figures above are pre-tax*

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 32

Estimated maximum number of hours per week: 50

Potential fluctuation in hours per week:

Fluctuations occur rarely and typically vary when employees are sick and unable to work.

Average number of hours per week reached by last year's seasonal employees: 45

Overtime Policy:

Yes, paid after 40 hours

JOB REQUIREMENTS

English Level required:



Intermediate

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Lifting

Lifting requirement: 25lbs/11kgs

Description:

Dishwashers will lift heavy dishes, pots, and pans throughout the shift.

Standing for entire shift

Handling cleaning chemicals

Job Training required: Yes

Length of job training:

Ongoing

Hours per week during training period: 40

Different wage during training period: No

Start on specific day of the week: No

Training requirements:

Need to wear uniform: Yes

Uniform Policy:

Dishwashers are provided with shirts and aprons. Black pants will be provided by the student.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: No

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community, Potlucks or Dinners, Movie or Game Nights, Karaoke Nights or Talent Shows

Additional Details about Cultural Offerings:

We will provide ongoing cultural exchange opportunities throughout the summer, including a 4th of July barbeque and fireworks, hiking and camping events, local football and baseball games, a trip to Portland, shopping trips, fishing and crabbing outings, and more.

Local Cultural Offering:

Cranberry Festival - Bandon

Rockfish Festival - Bandon

4th of July Cardboard Boat Regatta - Bandon

Rhododendron Festival - Florence

White Cedar Days - Powers

Harvest Festival - Myrtle Point

Coos County Fair & Rodeo - Myrtle Point

Nesika Illahee Pow-Wow - Siletz

Bay Area Fun Festival - Coos Bay

HOUSING AND TRANSPORTATION

Housing Provided: *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. May find own (can choose alternative).*

Employer-owned or employer-arranged housing description:

Amenities: bedding/linen provided, each unit has a private bathroom and shower. Lake Bradley location provides sand volleyball court, amphitheater, baseball diamond, and beautiful landscaping.

Lease Agreement: *No*

Onsite Amenities:

WiFi: Yes

Description:

Internet service is provided by Spectrum.

Phone Service: Yes

Description:

All carriers receive reception.

Kitchen facilities: Yes

Description:

Kitchen access is within walking distance of all housing or is contained within the unit. Kitchens will have stoves, ovens, and a basic selection of pots and pans.

Laundry facilities: Yes

Description:

Participants will have 24/7 access to washers and dryers at no charge.

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 4

Suggested Occupancy Per Room: 1 - 4

Rooming Arrangement Description:

Rooms are assigned on a first-come-first-served basis. Requests to live with significant others or friends will be accommodated whenever possible. All dorms are co-ed.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$50

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$250

Description:

Deposit is \$250 to be paid upon arrival to Bandon Dunes.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

\$200 will be returned at the end of the season if unit is clean and free of major damage.

Details About Deposit Refund:

Refund will be provided in final paycheck.

Transportation to Worksite:

Biking

Estimated commute time: Under 15 minutes

Bicycles are provided free of charge: Yes

Bicycles are not provided: No

Bicycles are available to rent: No

Estimated cost: \$

Description: Housing is located along a 2 lane road that is moderately traveled. The weather may involve rain or sunshine.

Employer-Provided Transportation

Estimated commute time: 15 to 30 minutes

Employer-Provided Transportation is free of charge

Description: Shuttles to and from housing will be provided once per shift during the workday. Times are TBD.

ARRIVAL INFORMATION

Arrival Instructions:

Ideally please arrive on a Monday and be ready for orientation and start of work on Wednesdays.

*We will coordinate shuttles for students from the airport but arrival information **MUST** be submitted to HR at least **TWO WEEKS** prior to arrival. If you fly into Portland you will need to take a bus from Portland to Eugene. Tickets can be purchased on www.greyhound.com.*

There is no shuttle available for pickup on Saturdays or Sundays. Students arriving on Friday evening, Saturday, or Sunday will need to find hotel or hostel accommodations until Monday.

The Resort will provide shuttle runs to local grocery stores and markets twice a week at designated times.

HR will coordinate shuttles to the Social Security Office upon arrival.

Travel confirmation should be sent to blakey@bandondunesgolf.com

Suggested Arrival Airport:

Eugene Airport (Mahlon Sweet Field), EUG, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$150 to \$200

If arriving after regular hours:

Suggested After-Hours Accommodation:

*Super 8 by Wyndham
3315 Gateway Street
Eugene , Oregon 97477
<https://www.wyndhamhotels.com/super-8>
1-541-579-2692
\$100 to \$150*

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: No

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Bandon Dunes will assist students by taking them to the social security office during their first week.

Nearest SSA Office: North Bend , Oregon , Less than 25 miles

Other:

Wage Payment Schedule:

Biweekly paycheck every other Friday. We offer (and recommend) direct deposit.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Hair, including facial hair, must be a natural color. Facial hair is allowed but must be tidy and neatly groomed. Visible tattoos must be covered. Visible piercings must be removed during your shift. All employees should have good hygiene and personal grooming.

Second Job Availability: Yes, likely

Applicable Company Policies:

Ideally please arrive on a Monday and be ready for orientation and start of work on Wednesdays.

Students are expected to work 32-40 hours per week. Overtime hours are generally available. We are a resort and cater to guest needs, so hours may be added or changed depending on business needs. Your schedule will be posted 2 weeks in advance but is subject to change at any time.

Our jobs require you to be pleasant, helpful, and genuine at all times.

COMMUNITY AMENITIES

Walking Distance from Worksite:

Golf

In Town, Requires Transportation:

Food Market, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

Unavailable:

Shopping Mall