



## Aramark Togwotee Mountain Lodge - General Utility Worker

### HOST INFORMATION

**Company Description:**

National Park **enthusiast?**

Do you dream of **discounts** throughout your program?

Read more to find out what we offer!

ARAMARK delivers experiences that enrich and nourish people's lives through innovative food, facility, and uniform services. United by a passion to serve, our more than 250,000 employees make a meaningful difference each day for millions of people around the world. ARAMARK is recognized among the Most Admired Companies by FORTUNE and World's Most Ethical Companies by the Ethisphere Institute. Learn more at [www.aramark.com](http://www.aramark.com) or connect with us on Facebook and Twitter.

**(TML):**

TML offers 88 guest rooms, dining at the Red Fox Saloon or Grizzly Grill, a Fireside Lounge and gorgeous views. We offer UTV rentals during summer and snowmobiling tours with over 600 miles of groomed trails and dog sledding onsite in winter. Several employees bring equipment to snowshoe, cross-country ski, and snowboard. Hiking opportunities are endless in the Bridger Teton National Forest, Wind River Mountains, Grand Teton National Park and Yellowstone nearby.

**Employee Perks:**

- **FREE Housing**
- **Employee discounts available on food & beverage, at the gift shop, and convenience store**
- **End of season bonus available**
- **Discounted summer activities like horseback rides, cookouts, whitewater rafting, and float trips**

Check out our YouTube playlist!

**Host Website:** <https://www.togwoteelodge.com>

**Site of Activity:** Aramark Togwotee Mountain Lodge

**Parent Account Name:** Aramark Leisure

**Host Address:** 27655 hwy 26 & 287 , PO Box 91 , Moran , Wyoming , 83013

**Nearest Major City:** Jackson , Wyoming , Less than 50 miles away

### PLACEMENT INFORMATION

**Job Description:**

*This is a BACK OF HOUSE position. As part of the Kitchen Crew you will be placed in one of the following jobs: Dishwasher/General Utility Worker, Prep Cook, Busser.*

*As a DISHWASHER/GENERAL UTILITY WORKER, you will be responsible for:*

- *Ensuring guest satisfaction by maintaining all dishes, pots, pans, silverware, glasses, equipment, and kitchen utensils, in a clean and sanitized condition.*
- *Maintaining the cleanliness of the dishwashing machine station, three compartment sink and related areas.*
- *Operating a commercial dish machine, which uses a combination of sprayers and extremely hot water to clean the dishes.*
- *Hand scrubbing and washing when dishes do not fit into the machine.*
- *Assisting in keeping the kitchen clean and free of clutter; help with recycling and taking waste to appropriate areas and ensuring these areas are kept clean as well.*
- *Assisting with sweeping, mopping, and organizing the kitchen as needed.*

*\*Items to note as a DISHWASHER/GENERAL UTILITY WORKER:*

- *Expect to be part of the crew that is the last people at work. Even after the last table is done eating, the DISHWASHER assists in cleaning and closing the kitchen.*
- *Assist in cleaning the coolers, kitchen tables, refrigerators, and prep-stations.*

*As a PREP COOK your job will be limited to entry-level food preparation duties while ensuring all food is handled appropriately in line with Aramark Food Safety Standards. Other duties include:*

- *Assist in setting up and breaking down production areas while meeting all kitchen sanitation requirements.*
- *Prepare basic food items in a timely and efficient manner and as instructed while ensuring the quality and quantity of pre-prepared food products.*
- *Properly store and handle all food products.*
- *Ensure all food-in-process is properly maintained and stored as per Aramark Food Handlers guidelines.*
- *Work safely and efficiently with all kitchen equipment used in accordance with instructions.*
- *Follow instructions and directions given by supervisors and managers.*

*As a BUSSER, you will be responsible for keeping inventory of, transporting, stocking, and cleaning/clearing product to ensure business and customer needs are met. Additional duties are:*

- *Stocks and maintains appropriate levels of product.*
- *Cleans, sanitizes, and maintains appearance of work stations and guest service areas.*
- *Maintain cleanliness of the facilities at all time.*
- *Assist servers, bartenders, etc. with customer service as needed.*
- *Follow manager and supervisor instructions.*

*\*\* All positions require employees:*

- *Follow directions, perform repetitive tasks, stand for extended periods of time, work with a diverse team, and understand basic kitchen sanitation.*
- *Be flexible with schedules. Employees may work holidays, weekends, and varied shifts.*
- *Know and comply with all company policies and procedures regarding safety, security, emergencies, and energy.*
- *Report to work on time, in complete uniform, and complete other duties as assigned.*

**Typical Schedule:**

*Schedules may vary based on business demands, but typically will work 5 days a week and 2 days off.*

**Seasonal changes to job duties or available hours:** Yes

*Hours are based on the business demand and could vary between 32 and 40 hours. Typically, the team works an average of 38.5 hours.*

**Drug Test required:** No

## COMPENSATION

**Hourly Wage:** \$12

**Eligible for Tips:** Yes

*Some tips are possible, but not guaranteed.*

**Estimated weekly wages including tips:** \$480

**Bonus:** Yes

*Employees who work until their agreed upon end date, are in good standing, and follow all housing check-out procedures will qualify for a \$300 end of season bonus.*

*\* All figures above are pre-tax*

**Estimated average number of hours per week:** 40

**Estimated minimum number of hours per week:** 32

**Estimated maximum number of hours per week:** 40

**Potential fluctuation in hours per week:**

*Depending on the weather, business levels and holidays there could be a fluctuation of hours. The only time overtime is allowed is if approved by the department manager.*

**Average number of hours per week reached by last year's seasonal employees:** 40

**Overtime Policy:**

*Yes, paid after 40 hours*

**Job-Specific Benefits:**

*Meal plans at the EDR is \$100 bi-weekly 30% off meals at the restaurant and saloon 30% off all gift shop items that display a Togwotee logo 20% off other gift shop items Other discounts are provided*

## JOB REQUIREMENTS

**English Level required:**



**Intermediate**

**Required to be 21+:** No

**Previous Experience required:** No

**Qualifications & Conditions**

*Lifting*

*Lifting requirement: 50lbs/22kgs*

*Description:*

*Ability to lift 50lbs, with frequent lifting and/or carrying large objects weighing up to 25 lbs.*

*Standing for entire shift*

*Handling cleaning chemicals*

*Other qualifications or conditions*

*Description:*

*All positions require the ability to be detail-oriented, have a strong customer service focus, a positive attitude, work efficiently, and prepare to assist wherever needed. Other qualifications/items to note include: - Understanding of basic kitchen sanitation. - Knowledge or ability to learn equipment such as dishwashing machine, three compartment sink, or temperature gauges. - While performing duties you are occasionally exposed to heat, fumes, and/or airborne particles. - Must be able to bend and lift. - Must be able to move at a fast pace safely. - Must be able to climb up and down stairs. - Expect to work long hours over a hot stove or grill. - Must be able to read and understand English to properly read instructions and recipes. - Practice proper and frequent hand washing.*

**Job Training required:** Yes

*Length of job training:*

*1 - 2 days*

*Hours per week during training period: 8*

*Different wage during training period: No*

*Start on specific day of the week: No*

*Training requirements:*

*Training will follow Orientation. Manager will train employee for specific roles. Employee must attend the Aramark Food Handler's certification and TIPS Alcohol Service certification.*

**Need to wear uniform:** Yes

*Uniform Policy:*

*- All employees are issued nametags and must wear them while at work. - We provide uniform shirts (& hat). - All positions require solid, non-slip, fully-enclosed, black footwear. - Associates must bring their own black pants. No denim, skirts, shorts, or leggings. - Proper, safe, footwear is critical. Associate must have black slip resistant footwear. - No sweat pants, spandex, leggings or skirts allowed.*

*Cost of uniform: \$0*

*Uniform laundry: Participant responsibility*

**Dress Code:** Yes

*Description:*

*- Employees must present a neat and clean appearance with no strong smells (perfume, cologne, or body odor). - Jewelry should be kept to a minimum. - Employees may be asked to cover visible tattoos. - Hairstyles must be neat, clean and well-groomed at all times. - BOH positions require employees' hair to be pulled back and secure to meet Food Handling standards. This may include wearing a hat or hair net. - Beards longer than 1/2 inch will not be allowed.*

**Types of Cultural Opportunities:**

*Company Parties, Holiday Events, Karaoke Nights or Talent Shows, Movie or Game Nights, Potlucks or Dinners, Shopping Trips, Sporting Events, Trips to Major City, Trips to Nearby/Major Attractions, Will provide information about Events, Local Resources, Attractions/Sites, Local Community*

**Additional Details about Cultural Offerings:**

*We attempt to schedule employee activities monthly. This ranges from movie nights on property to day trips to visit Yellowstone National Park, or concerts, hockey games, or shopping in Jackson Hole. Employee activities are open to everyone, and requests are accommodated as much as possible.*

**Local Cultural Offering:**

*We do our best to plan cultural exchange nights throughout the season. Students are more than welcome to share their culture through food/potlucks, dance, and other get-togethers.*

## HOUSING AND TRANSPORTATION

**Housing Provided:** *Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.*

**Employer-owned or employer-arranged housing description:**

*Employee housing consists of one two-story dormitory style building, with 6 supervisor apartments, and 24 double occupancy dorm rooms. Each dorm room can house up to two people. Each room has 2 twin beds, a bathroom (shower and toilet only), a sink, 4 drawers, and storage under each bed. Some rooms have televisions, but it is not guaranteed. Bed linens and towels are provided, but employees are welcome to bring their own if they wish. Wi-fi is accessible property wide; there is also an employee phone room on the 2nd floor (if calling outside of property, a phone card is required). Hygiene products are up to the student to purchase, as well as cleaning supplies and toilet paper. Smoking is prohibited inside Employee Housing. Smoking is only allowed in designated areas. At no point in time are Tenants allowed to smoke in guest areas on property or where they may be visible to guests. Designated areas are at least 25 feet from any building entrances, air intake ducts, windows, and/or bay doors. All cigarette butts must be disposed of in the appropriate trash receptacles and not tossed on the ground. It is illegal for any tobacco product (including cigarettes, cigars and e-cigarettes) to be sold to anyone under 21. In accordance with this legislation, Tenants who are 21 years of age may smoke in designated areas. Tenants who are under 21 may neither possess nor use tobacco in the Housing area or on Aramark managed properties. It is illegal for those of legal age to purchase or provide tobacco products for those under the age of 21. Distribution, sale or providing tobacco to minors is expressly prohibited. Failure to follow these guidelines will result in disciplinary actions and possible loss of housing privileges.*

**Lease Agreement:** *Yes*

**Onsite Amenities:**

**WiFi:** *Yes*

**Description:**

*Wi-fi is accessible property wide.*

**Phone Service:** *No*

**Description:**

*On the 2nd floor of the dorms, there is a phone for everyone to use which requires a phone card to call outside the property. Students can also go to the HR office to call CIEE.*

**Kitchen facilities:** *No*

**Description:**

*Participants meals are included. There is also an Employee Recreation Room that has a kitchenette and is open to employees 24/7.*

**Laundry facilities:** *Yes*

**Description:**

*Laundry facilities are open to both employees and guests, and are coin operated (\$1.50 for washing/ \$.25 for every 10 minutes to dry).*

### **Occupancy Requirements for Provided Housing:**

*Minimum Occupancy Per Room: 1*

*Maximum Occupancy Per Room: 2*

*Suggested Occupancy Per Room: 1 - 2*

*Rooming Arrangement Description:*

*Hourly employees have the option to live on property, as availability permits. Housing includes coverage of /utilities (water, electricity, cable, internet) . Employee rooms are dorm style: two individuals per room with a bathroom in each room. Each room has 2 built-in twin beds and some rooms have a chair, a small table/counter space. There is no rent fee, however, condition of dorm room upon check out will determine if student is eligible for an end of season bonus.*

### **Provided Housing Cost:**

*Required to Pay for Provided Housing: No*

*Utilities Costs: No*

*Housing Deposit: Yes*

*Cost: \$200*

*Description:*

*When the housing manager checks in each employee to his/her room, a cash deposit of \$200.00 is required. The due date for housing deposits will depend on each employee's check-in date, the deposit is due at the time of check-in.*

*Housing Deposit Refundable: Yes*

*Conditions for Deposit Refund:*

*At the end of each season, if there is no damage to the room, the security deposit will be returned to the employee at the time of check-out. Smoking in the room is an automatic loss of the security deposit, and the employee is responsible for further clean up fees if any are required.*

*Details About Deposit Refund:*

*The deposit will be refunded to the student at the time of check-out.*

### **Transportation to Worksite:**

*Walking Commute Time*

*Estimated commute time: Under 15 minutes*

*Description: Less than 1 minute walking, maybe 200 yards.*

## **ARRIVAL INFORMATION**

### **Arrival Instructions:**

*Please email us your arrival information **at least 2 weeks** before you depart for the USA or as soon as possible. Please book your flight into Jackson Hole Airport in Wyoming. Typically, the earlier you purchase, the less expensive. You may also look into flying into Salt Lake City and catching the Salt Lake City Express to Jackson. [www.saltlakeexpress.com](http://www.saltlakeexpress.com) or (800) 356-9796.*

*Arriving on Wednesdays is the best date due to your Orientation start date on Thursdays.*

*We will schedule a shuttle pickup to take you from the airport to Togwotee Mountain Lodge based on your flight information.*

**Suggested Arrival Airport:**

*Jackson Hole Airport, JAC, Less than 50 miles*

**Estimated cost of transportation to worksite from suggested airports:** \$0 to \$25

**If arriving after regular hours:**

**Suggested After-Hours Accommodation:**

*Super 8 by Wyndham Jackson Hole  
750 South, US-89  
Jackson , Wyoming 83013  
307-733-6833  
\$100 to \$150*

## TRAINING AND ONBOARDING

**Pre-Arrival Onboarding:** Yes

*You will be sent a link to the Aramark job application before your arrival. It is very important to start the application and onboarding process before you arrive. If it's not completed before your arrival, it can affect when you start working.*

**Social Security Number:**

*Require participants to apply for SSN before arrival at worksite: No*

*Details about how to apply for Social Security Number:*

*Togwotee Mountain Lodge will transport all students to & from the the Social Security office in Riverton, WY within their first week of arrival to Wyoming.*

*Nearest SSA Office: Riverton , Wyoming , Over 50 miles*

**Other:**

*Wage Payment Schedule:*

*Participants will be paid bi-weekly and they have the option of a paycard or direct deposit.*

*Meal Plan: Optional*

*Estimated Cost Per Day: \$8*

*Meal Plan Description:*

*The OPTIONAL meal plan is \$100/pay period (\$50/week), and it covers three meals a day.*

*Provide Certificates/Performance Evaluations: Yes*

*Hire in Groups: Yes*

*Maximum Group Size:*

*Grooming Requirements:*

*Employees must present a neat and clean appearance with no strong smells, including due to perfume, cologne or body odor; jewelry should be kept to a minimum or you may be asked to remove jewelry deemed excessive or inappropriate by your manager; employees must comply with all applicable safety, health and sanitation guidelines, including those established by ARAMARK Safety & Risk Control. You may also be asked to cover visible tattoos when customer facing.*

*Second Job Availability: No, unlikely*

*Applicable Company Policies:*

*Togwotee Mountain Lodge has 33 lodge rooms/suites and 54 individual cabins; housekeepers are constantly on the move, whether going upstairs to clean lodge rooms, driving carts to the cabin area, or in the laundry room washing/drying/folding linens. Must be able to work on your feet for long periods of time. Specific property and job-related policies are covered in Orientation.*

## COMMUNITY AMENITIES

***In Town, Requires Transportation:***

*Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library*